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To: Cllr Ian Roberts (Leader)

Councillors: Chris Bithell, Derek Butler, Christine Jones, Billy Mullin and Carolyn Thomas

10 April 2019

Dear Councillor

You are invited to attend a meeting of the Cabinet which will be held at 9.30 am on Tuesday, 16th April, 2019 in the Clwyd Committee Room, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 5 - 16)

Purpose: To confirm as a correct record the minutes of the meeting held on 19th March 2019.

TO CONSIDER THE FOLLOWING REPORTS

STRATEGIC REPORTS

4 MEDIUM TERM FINANCIAL STRATEGY - FORECAST 2020/21 - 2022/23 (Pages 17 - 26)

Report of Chief Executive, Corporate Finance Manager - Leader of the Council and Cabinet Member for Education and Interim Cabinet Member for Finance

Purpose: To update the Medium Term Financial Strategy Forecast 2020/21 – 2022/23.

5 COUNCIL PLAN 2019/20 (Pages 27 - 32)

Report of Chief Executive - Cabinet Member for Corporate Management and Assets

Purpose: To share the review and development of the Council Plan 2019/20 Part 1 ready for endorsement.

6 SPECIALIST HOUSING (Pages 33 - 38)

Report of Chief Officer (Housing and Assets) - Cabinet Member for Economic Development and Interim Cabinet Member for Housing

Purpose: To note and support the work of the Specialist Housing Group in reducing the number of people on the specialist housing register.

7 ENVIRONMENTAL ENFORCEMENT (Pages 39 - 44)

Report of Chief Officer (Streetscene and Transportation) - Cabinet Member for Streetscene and Countryside

Purpose: To review the environmental enforcement protocol.

8 IMPROVEMENTS TO THE B5129 BETWEEN THE DENBIGHSHIRE AND CHESTER WEST AND CHESHIRE COUNTY COUNCIL BORDERS IN ORDER TO IMPROVE BUS JOURNEY TIMES (Pages 45 - 58)

Report of Chief Officer (Streetscene and Transportation) - Cabinet Member for Streetscene and Countryside

Purpose: To seek approval for improvements to the bus journey times between the Denbighshire and Chester borders, including the construction of dedicated bus and cycle lanes along the Deeside Corridor on the B5129 funded by Welsh Government.

OPERATIONAL REPORTS

9 REVENUE BUDGET MONITORING 2018/19 (MONTH 11) (Pages 59 - 80)

Report of Corporate Finance Manager - Leader of the Council and Cabinet Member for Education and Interim Cabinet Member for Finance

Purpose: To provide the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 11, and projects forward to year-end.

10 **WALES AUDIT OFFICE (WAO) AUDIT PLAN 2019** (Pages 81 - 86)

Report of Chief Executive - Cabinet Member for Corporate Management and Assets

Purpose: To share the Wales Audit Office audit plan for both Finance and Performance for 2019/20; also noting the Council's protocol for responding to published reports.

11 **EXERCISE OF DELEGATED POWERS** (Pages 87 - 88)

Purpose: To provide details of actions taken under delegated powers.

FORWARD WORK PROGRAMME - COUNTY COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY - FOR INFORMATION

Yours sincerely

A handwritten signature in black ink, appearing to read 'Robert Robins', with a horizontal line extending to the right.

Robert Robins
Democratic Services Manager

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CABINET
19TH MARCH 2019

Minutes of the meeting of the Cabinet of Flintshire County Council held in the Clwyd Committee Room, County Hall, Mold on Tuesday, 19th March 2019.

PRESENT: Councillor Aaron Shotton (Chair)

Councillors: Bernie Attridge, Derek Butler, Christine Jones, Billy Mullin and Carolyn Thomas.

IN ATTENDANCE:

Chief Executive, Chief Officer (Governance), Corporate Finance Manager, Chief Officer (Streetscene and Transportation), Chief Officer (Planning and Environment), Senior Manager – Integrated Services and Lead Adults, Senior Manager – School Planning and Provision, Enterprise and Regeneration Manager, Affordable Housing Officer, Homeless and Advice Team Manager and Team Leader – Democratic Services.

APOLOGIES:

Councillors: Chris Bithell and Ian Roberts.

OTHER MEMBERS IN ATTENDANCE:

Councillor Patrick Heesom.

322. DECLARATIONS OF INTEREST

None.

323. MINUTES

The minutes of the meeting held on 19th February 2019 were approved as a correct record.

RESOLVED:

That the minutes be approved as a correct record.

324. WELSH LANGUAGE PROMOTION STRATEGY

Councillor Mullin introduced the Welsh Language Promotion Strategy report which detailed the final five-year Welsh Language Promotion Strategy for Flintshire.

The strategy identified how the Council could work together with partner agencies and others in the community such as Town and Community Councils and businesses to promote the Welsh language.

The Chief Executive explained that a partnership approach between Flintshire County Council and Wrexham County Borough Council to build on the work of the existing Welsh Language Forum facilitated by Menter Iaith could be explored with the aim being to refocus its activities on increasing the numbers of Welsh speakers across

Flintshire and Wrexham counties. The strategy had recently been positively received at Corporate Resources Overview and Scrutiny Committee.

RESOLVED:

- (a) That the Welsh Language Promotion Strategy be endorsed, prior to publication and implementation;
- (b) That a review of opportunities to work in partnership with Wrexham County Borough Council, Menter Iaith Fflint a Wrecsam and other key stakeholders to develop a sub-regional forum to monitor and progress both counties' Welsh Language Promotion Strategies be supported; and
- (c) That an annual report be made on progress with the Strategy to include a review and refresh of the implementation action plan.

325. SOCIAL VALUE STRATEGY

Councillor Mullin introduced the Social Value Strategy report which demonstrated how social value looked beyond the financial cost of a service and considered what wider additional benefits to the community could be guaranteed.

Implementing the Social Value Strategy would be a key element in delivering the Well-being of Future Generations Act and would enable the Council and partners to create new resources for priority work streams.

The Enterprise and Regeneration Manager explained that a review of the original Community Benefits Strategy had been undertaken and a broader approach, outlined in the report, was proposed to generate social value from Council and partner activities.

The revised strategy challenged partners, services and suppliers to consider how they could generate additional value for the communities of Flintshire and how that could be measured. The approach would be a key tool in helping the Council and its partners to demonstrate how the Well-being of Future Generations Act was being delivered. The process of considering how wider benefits could be realised during service design and the generation of measurable social value would provide a robust evidence base.

The initial focus would be on generating social value through the procurement process as that offered the greatest and most immediate opportunities to deliver considerable social value. Developing an effective approach would require new resources, details of which were outlined in the report.

Councillor Shotton commented on examples of where Flintshire had already benefited from social, citing 21st Century Schools, Social Care and the council house building programme. The Council wished to unlock further community benefits which this strategy would help to deliver.

Councillor Thomas commented on the possible opportunity to run community transport buses through this strategy.

The Chief Executive referred to a comment at a recent meeting of Organisational Change Overview and Scrutiny Committee from the Chair, Councillor Mackie, on whether social value would be open to challenge – this would be discussed with the Chief Officer (Governance) and the Procurement Team.

Councillor Butler commented on the opportunities for social enterprise on Deeside Industrial Park, such as restaurants being made available to meet the demand where there were a large number of employees.

RESOLVED:

- (a) That the draft Social Value Strategy be approved; and
- (b) That the release of reserves funding to deliver the Social Value Strategy, including the recruitment of a lead officer, be approved.

326. BECOMING A DEMENTIA FRIENDLY COUNCIL

Councillor Jones introduced the Becoming a Dementia Friendly Council report and explained that the Alzheimer's Society's Dementia Friendly Communities/Organisations programme aimed to encourage everyone to share responsibility to ensure that people with dementia felt understood, valued and able to contribute to their community.

It focussed on improving inclusion and quality of life through training and awareness raising within communities and organisations so they were better able to respond to the needs of those living with dementia and their carers.

The Senior Manager – Integrated Services and Lead Adults said that dementia featured as a priority within a number of the Council's corporate plans but in order to seal the Council's commitment, the Council wished to progress to becoming a Dementia Friendly Council which would be one of the first in North Wales.

Raising awareness of dementia and how it impacted people in communities had been taking place over a number of years with the aim of upskilling staff to improve the Council's practice, with a number of positive outcomes achieved. To date Flintshire had seven Dementia Friendly Communities and three Dementia Friendly Organisations.

In response to a question from Councillor Thomas, the Senior Manager said she would find out the details of the process and pathways in relation to the database held by the Police, and how people with dementia were added to that database, and respond directly to Councillor Thomas. She would also send out to Cabinet Members the 'Herbert Protocol' which formed part of the training on dementia.

RESOLVED:

That it be agreed that Flintshire County Council move towards becoming a Dementia Friendly Organisation.

327. FLINTSHIRE COUNTY COUNCIL'S RESPONSE TO THE WELSH GOVERNMENT WHITE PAPER 'IMPROVING PUBLIC TRANSPORT'

Councillor Thomas introduced the Flintshire County Council's Response to the Welsh Government White Paper 'Improving Public Transport' report which included the Council's formal response to the White Paper.

Councillor Thomas said a review was needed to save bus transport and Welsh Government (WG) was looking at using devolved powers to revise legislation and regulate bus service provision, giving local authorities powers to be able to run their own bus services which she welcomed.

Commercial operators were making business decisions to only run efficient and commercially viable services which resulted in some areas being cut off - this impacted on the vulnerable, the elderly, the disabled and those who did not own a car. She felt it was important for people to remain independent, mobile and active which was a challenge for the Council and also for WG.

The Chief Officer (Planning and Environment) explained that the Licensing Committee had received the draft response at the meeting in January where it received full support. He added that, with reference to licensing, national standards were fully supported but at this stage there was no detail contained within the White Paper as to how the Joint Transport Agreement would undertake the licensing function – it was therefore felt that enforcement and implementation should take place at a local level.

Councillor Shotton commented that the review was long overdue and stressed the importance of the consultation document.

RESOLVED:

That the response to the Welsh Government consultation document 'Improving Public Transport' be approved.

328. SHELTERED ACCOMMODATION REVIEW

Councillor Attridge introduced the Sheltered Accommodation Review report and explained that the Council's sheltered housing was currently for people aged over 60 and the mini-group accommodation was for people aged over 50 years.

However, the Council's age criteria was an operational issue, due to the Housing Association partners' criteria being over 55 years resulting in three different age specifications at the point of allocating properties.

A review of sheltered accommodation was proposed within the context of an increasing demand for social housing across Flintshire; an increasing number of people with physical disabilities; and the strategic principle in the draft Housing Strategy of making the best use of existing stock.

An initial desk analysis had been undertaken and provided a better understanding of the Council's stock use, full details of which were outlined in the report.

Flintshire County Council was the only partner of the Housing Register who had two levels of age criteria for sheltered accommodation, neither of which aligned with the Council's partner's criteria. All other Single Access Route to Housing (SARTH) partners had a criteria of over 55 and it was proposed that Flintshire County Council aligned the age criteria with those partners.

In response to a question from Councillor Thomas, the Homeless and Advice Team Manager explained that if a resident was affected by bedroom tax and wanted to downsize, they would go into Band 1, but for properties available from general needs stock, not sheltered accommodation.

RESOLVED:

- (a) That the eligibility criteria for all mini-groups and sheltered schemes to age 55 so as to bring them in line with our Housing Association and Local Authority Single Access Route to Housing Partners be approved; and
- (b) That the scope of the review be approved with update reports being brought back to Cabinet and Overview and Scrutiny as the review progresses.

329. LOCAL FULL FIBRE NETWORK (LFFN)

Councillor Mullin introduced the Local Full Fibre Network (LFFN) report which provided an update on the digital work carried out to date by the North Wales Economic Ambition Board (NWEAB).

The Chief Officer (Governance) provided details on the development of the Digital Connectivity Strategy for the region, including an update on the LFFN project being developed to secure funding from UK Government's Department for Digital, Culture, Media and Sport.

At the meeting in March of the NWEAB, a Digital Connectivity Strategy for the region was approved. It was also agreed at that meeting that Denbighshire County Council would be the lead authority for the purposes of the bid for the funding.

The Enterprise and Regeneration Manager explained that the LFFN focussed on upgrading public sector connectivity by replacing current copper connections with better value, faster 'full fibre' connections at around 400 sites across the region. Amongst the direct public sector beneficiaries would be Local Authorities, Betsi Cadwalader University Health Board, North Wales Fire and Rescue Service and GP surgeries. Surrounding residential and business properties would also benefit from the

investment in the fibre network. The outcome of the £13m investment would be an almost complete coverage of full fibre connectivity across the public sector in North Wales, making it one of the best connected in the UK.

Councillor Shotton welcomed the report and said it was universally beneficial to the region of North Wales and would help to expand employment sectors.

The Chief Executive said this was a top priority in the Growth Deal work and all partner organisations were taking similar reports to Cabinet meetings for approval. He thanked Denbighshire and Wrexham Councils, who had led the project, for the work undertaken to date.

In response to a question from Councillor Attridge, the Chief Officer (Governance) explained that £33,000 of the funding would be met from the contingency element in the Capital Programme and the revenue cost of £9,500 would be met from reserves from the Revenue budget; the costs had emerged after the budget process had been completed.

RESOLVED:

- (a) That the North Wales Connectivity Strategy be adopted;
- (b) That it be approved that the Council enters into a suitable Inter-Authority Agreement with the other partner bodies in respect of the Local Full Fibre Network project; and
- (c) That the S151 Officer and Monitoring Officer, in consultation with the Cabinet Members for Corporate Management and Assets and Economic Development, and the Leader of the Council, be authorised to agree the final terms of the Inter Authority Agreement.

330. BUSINESS RATES – HIGH STREET AND RETAIL RATE RELIEF SCHEME

Councillor Mullin introduced the Business Rate – High Street and Retail Rate Relief Scheme report.

Welsh Government (WG) had recently announced a £23.6m package of additional funding across Wales to continue and expand the High Street Rate Relief Scheme to eligible ratepayers for 2019/20.

The Chief Officer (Governance) said the enhanced scheme, which was fully funded by WG, would provide support of up to £2,500 towards Business Rates bills for retail properties with a rateable value of up to £50,000. As well as increasing the level of support for retailers in town centres, the enhanced scheme would support retailers in other locations. The scheme was designed to make full use of the consequential funding WG had received in the UK Autumn Budget.

RESOLVED:

That the High Street and Retail Rates Relief Scheme for 2019/20 be adopted and rate relief of up to £2,500 to eligible retail businesses be provided.

331. REVENUE BUDGET MONITORING 2018/19 (MONTH 10)

The Corporate Finance Manager introduced the Revenue Budget Monitoring 2018/19 (Month 10) report which provided the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. The report presented the position, based on actual income and expenditure, as at Month 10 of the financial year.

The report projected how the budget would stand at the close of the financial year if all things remained unchanged. Given that the Council was approaching the close of the financial year significant variations on the final out-turn position were unlikely.

The projected year end position, without new actions to reduce cost pressures and/or improve the financial return on efficiency planning and cost control was:

Council Fund

- An operating surplus of £0.743m (£0.233m at Month 9); and
- A projected contingency reserve balance as at 31st March 2019 of £8.527m, which, when taking into account the agreed contributions for the 2019/20 budget, reduced to £6.306m.

The positive movement of £0.510m was due to very recent variances including the ending of some out of county placements and the notification of one-off Non Domestic Rate (NDR) income. Those variations could not have been foreseen at the time of setting the 2019/20 annual budget. The improvements in the outturn would have a positive impact on the projected availability of reserves at year end which would help safeguard the Council against the known risks in 2019/20. Further use of reserves to help balance the budget for next year would be unsustainable, and the advice on the amount of reserves which could have been drawn down would have remained unchanged at the stage of setting the annual budget even with the improved position.

Housing Revenue Account

- Net in-year revenue expenditure forecast to be £0.067m lower than budget; and
- A projected closing balance as at 31st March 2019 of £1.165m.

The report covered the Council Fund projected position; projected position by portfolio; out of county placements; central and corporate finance; tracking of in-year risks and emerging issues; achievement of planned in-year efficiencies; other tracked risks; independent inquiry into child sexual abuse; income; recycling income; schools – risks and impacts; other in-year issues; reserves and balances; earmarked reserves; and a request for carry forward of funding.

The Chief Executive explained that, as the last meeting of Corporate Resources Overview and Scrutiny Committee had been cancelled, the Cabinet report was sent to

Members of the Overview and Scrutiny Committee before the Cabinet agenda was despatched for any comments; none had been received. He added that information had been included in the report on late grant notifications, detailing the grant, whether it was additional or new, the amount and the impact on the 2018/19 budget.

RESOLVED:

- (a) That the overall report and the projected Council Fund contingency sum as at 31st March 2019 be noted;
- (b) That the projected final level of balances on the Housing Revenue Account be noted; and
- (c) That the carry forward request in paragraph 1.23 be approved.

332. SCHOOL ADMISSION ARRANGEMENTS 2020/21

The Senior Manager – School Planning and Provision introduced the School Admission Arrangements 2020/21 report which advised on the outcome of the statutory consultation exercise on the admission arrangements for September 2020.

In accordance with the School Admissions Code, the local authority was required to undertake a statutory consultation exercise on its admission arrangements for the following year. Consultation must cover the full admission arrangements, including the admissions policy, over-subscription criteria, the timetable for admissions and admission numbers, all of which were detailed in the report.

Comments were received during the consultation period from the Secondary Heads Federation on the process for changing schools during the school year. They were concerned, in particular, about the number of requests to transfer schools which were made during a school year and the disruption those could cause to a learner's education. In 2017/18 1228 transfers were processed which was a similar number to some other local authorities in Wales. Many transfers were as a result of house moves but some were not. In order to ensure that parents had given serious consideration to all options prior to requesting a transfer, it was suggested that the following wording, as agreed with Secondary Head teachers, be included in the policy:

“The Local Authority does not encourage transfers between schools, and a change of school mid-term can seriously disrupt the continuity of a child's education. If parents feel that a problem at school is so serious as to necessitate a change they are urged to take all reasonable steps to resolve the issue with the school first and then to seek advice from the Admissions Team if necessary before applying for a transfer. In cases involving school transfers request that do not involve a house move, the Local Authority reserves the right to arrange for the child to start the new school at the beginning of the next half term to minimise disruption to their own and other children's education. All secondary schools have mid-year transition programmes that will support pupils who are undertaking a mid-phase transfer. The programmes include extended visits to schools by parents/carers and pupils”.

The wording was supported by Members with the caveat that the wording “the Local Authority does not encourage” being changed to “the Local Authority discourages”.

Councillor Attridge asked for further information on the number of mid-year transfers that took place. The Senior Manager – School Planning and Provision explained that the figure was similar to previous years and some transfers were unavoidable. The aim was to minimise the disruption to a learner’s education.

In response to a question from Councillor Thomas, the Senior Manager explained that 96% of pupils got their first choice of school which was a higher percentage than some other local authorities. The transport policy was made clear to parents that free school transport would only be provided if the school was the nearest one to their home.

The Admissions team were thanked for all of the work undertaken throughout the year.

RESOLVED:

That the proposed admission arrangements for 2020/21 be approved, noting that Flintshire County Council discourages (rather than does not encourage) moves during the school year.

333. UPDATE ON THE CODE OF PRACTICE ON ETHICAL EMPLOYMENT IN SUPPLY CHAINS

Councillor Mullin introduced the Update on the Code of Practice on Ethical Employment in Supply Chains report which followed the adoption of the Welsh Government’s Code of Practice on Ethical Employment in Supply Chains being approved at Cabinet on 19th June 2018.

The Chief Officer (Governance) explained that, in adopting the code, the Council committed to undertake 32 actions in order to ensure that there was no unethical employment practice amongst any of its suppliers or contractors. The commitments included obligations to:

- Take active steps, such as producing a modern slavery statement;
- Introduce systems that would uncover and prevent unethical practice such as risk assessing whether any of the Council’s suppliers might engage in unethical employment practices; and
- Respond if concerns were raised with it e.g. an allegation that a supplier did not pay a fair wage to oversee suppliers.

All active steps had been undertaken to implement the commitments – further work remained to ensure that the systems were implemented and that employees were trained in their existence and use. In total, 21 of the actions had been completed.

One active step was to approve an annual statement on modern slavery. The statement described the Council’s actions in seeking to eradicate such unethical practice and a draft of the statement was appended to the report.

In response to a comment, the Chief Officer (Governance) explained that the Procurement Team would provide advice to managers when tender exercises were being undertaken.

RESOLVED:

- (a) That the progress in implementing the commitments under the Code of Ethical Practice in Procurement be noted; and
- (b) That the statement on modern slavery be approved.

334. EXERCISE OF DELEGATED POWERS

An information item on the actions taken under delegated powers was submitted. The actions were as set out below:-

Revenues Service

- **Business Rates – Application for Hardship Rate Relief**
Section 49 of the Local Government Finance Act 1988 gives the Council the discretion to reduce or remit the payment of rates where it is satisfied that the ratepayer would sustain hardship if it did not do so and it is reasonable for it to do so having regard to the interests of its council tax payers. An application received from a ratepayer operating as a limited company on Deeside Industrial Park has been refused on the grounds that it is not deemed to be in the wider public interest to support the awarding of Hardship Rate Relief.
- **Council Rent – Application to Write Off Tenancy Arrears**
Financial Procedure Rules (section 5.2) stipulates that individual bad and recoverable debts in excess of £5,000 are considered for write off in conjunction with the relevant Cabinet Member. The write off request is in respect of one tenant who is subject to a Debt Relief Order (DRO). Rent arrears of £5,992.96 are included in the DRO which are now irrecoverable as a result of the award of the DRO.

Streetscene and Transportation

- **The Flintshire County Council Linderick Avenue, Southfields Close, Muirfield Road and Selsdon Close, Buckley (Prohibition and Restriction of Waiting and Loading and Parking Places) (Civil Enforcement and Consolidation) (Amendment No 12) Order 201.**
To advise Members of the objections received following the advertisement of the proposed Prohibition and Restriction of Waiting and Loading and Parking Places Amendment No. 12 Order, on Linderick Avenue, Southfields Close, Muirfields Road and Selsdon Close, Buckley.
- **The Flintshire County Council A549 Brunswick Road, B5128 Church Road, Knowle Lane, Oak Tree Close, Mountain Close, Lon Butterly, Pemba Drive, Victoria Road, Duke's Field Drive, Linthorpe Road, B5127 Mill Lane and Hawkesbury Road, Buckley. Proposed Prohibition of Waiting, Prohibition of Waiting at any Time and Limited Waiting.**

To advise Members of the objections received following the advertisement of the proposed Prohibition and Restriction of Waiting and Loading and Parking Places Amendment No. 12 Order, on Linderick Avenue, Southfields Close, Muirfields Road and Selsdon Close, Buckley.

- **The Flintshire County Council (Broughton Hall Road, Church Road, Cadnant Court and Clewden Road, Broughton) (20mph Speed Limit Zone) Order 20-**

To advise Members of the objections received following the advertisement of the proposed 20mph Speed Limit Zone on Broughton Hall Road, Church Road, Cadnant Court and Cledwen Road, Broughton.

- **Construction of Sinusoidal Humps and Flat Top Raised Tables at Broughton Hall Road and Church Road, Broughton**

To advise Members of the objections received following the advertisement of the proposed construction of sinusoidal humps and flat top raised tables at Broughton Hall Road and Church Road, Broughton.

- **Disposal of Optare Buses via Sale and Auction**

Seven ex-Deeside shuttle buses and two buses previously operated by GHA Coaches are surplus to requirement, following the receipt of capital funding from WG to replace the buses with new more energy efficient vehicles.

The seven ex-Deeside shuttle buses are to be sent to auction with Wilsons of Queensferry where it is considered they will achieve improved sale prices when compared with the previously used auctioneer, this also keeps the sale within the Flintshire area. The two ex GHA operated vehicles were removed from the previous auction as the bids received were considered to be too low. Since then they have been refurbished by a local operator (P&O Lloyd) with a view to re-auction, however P&O Lloyd have now offered to purchase the buses at values in excess of the previous maximum auction bids.

Both of these options look to maximise value for money and adhere to the principles of Best Value and are in the best interests of the Local Authority, particularly given that these vehicles have high mileage and are coming towards their end of working life.

- **The Flintshire County Council (Wepre Lane, Connah's Quay) (30mph Speed Limit) Order 201-**

To advise Members of an objection received following the advertisement of the proposed 30mph Speed Limit Way on Wepre Lane, Connah's Quay.

- **The Flintshire County Council (Old Warren, Broughton) (40mph Speed Limit) Order 201-**

To advise Members of an objection received following the advertisement of the proposed 40mph Speed Limit Way at the Old Warren in Broughton.

- **The Flintshire County Council (A5104 Chester Road, B5125 Chester Road, Broughton) (Restricted Road, 30mph, 40mph and 50mph Speed Limit) Order 201-**
To advise Members of an objection received following the advertisement of the proposed 30mph, 40mph and 50mph Speed Limit Way on the A5104 Chester Road, B5125 Chester Road, Broughton.
- **The Flintshire County Council (Various Roads, Connah’s Quay and Northop) (40mph and 50mph Speed Limit) Order 201-**
To advise Members of an objection received following the advertisement of the proposed 40mph Speed Limit Way on the B5126 Mold Road, Connah’s Quay.

Housing and Assets

- **Transfer of 5 No. Properties (Plot No’s 9-11 and 19 and 20 at Kinnerton, Kinnerton Lane and Higher Kinnerton**
Elan Homes covenant to transfer the properties for £1.00 each to the Council or to a company wholly owned by the Council, any such company having agreed with the Council to use the Affordable Dwellings as Affordable Housing.

335. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There was 1 member of the press and no members of the public in attendance.

(The meeting commenced at 9.30 a.m. and ended at 11.20 a.m.).

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Chair



CABINET

Date of Meeting	Tuesday, 16 th April 2019
Report Subject	Medium Term Financial Strategy – Forecast 2020/21 – 2022/23
Cabinet Member	Leader of the Council and Cabinet Member for Education and Interim Cabinet Member for Finance
Report Author	Corporate Finance Manager Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

The Council has set a cycle of reviewing its Medium Term Financial Strategy (MTFS) on an annual basis.

This initial report gives the first detailed overview of the financial forecast for 2020/21, together with a high level forecast for the following two years up to 2022/23. This will provide members with the opportunity to consider the financial position and potential solutions at an early stage.

At the Council budget meeting on 19 February a high level overview of the range of potential pressures was presented. At that time the forecast for 2020/21 was £9.5m with the overall “gap” for the three year period forecast to be £26m. The 2020/21 “gap” increased to £9.8m due to the additional use of reserves in balancing the budget for 2019/20 at the final stage.

Further detailed work has been undertaken to refine the forecasts to reflect more updated information based on current intelligence. The high level projection, based on known issues and excluding national funding scenarios, shows that the potential budget gap has risen to of £13.3m for 2020/21. A summary of the forecast and the changes to the position previously reported is set out in this report.

Resources from Aggregate External Finance and Council Tax are shown at the same level as 2019/20 at this stage for illustrative purposes.

RECOMMENDATIONS

1	Members are asked to examine the updated forecast and adopt it as the basis for initial planning.
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REPORT DETAILS

1.00	EXPLAINING THE MEDIUM TERM FINANCIAL STRATEGY – FORECAST 2020/21 – 2022/23
1.01	<p>The Council has set a cycle of reviewing its Medium Term Financial Strategy (MTFS) on an annual basis.</p> <p>This initial report gives the first detailed overview of the financial forecast for 2020/21, together with a high level forecast for the following two years up to 2022/23. This will provide members with the opportunity to consider the financial position and potential solutions at an early stage.</p>
1.02	<p>At the Council budget meeting on 19 February a high level overview of a range of potential pressures and investments was presented. At that time the forecast for 2020/21 was £9.5m with the overall “gap” for the three year period forecast to be £26m. The 2020/21 “gap” increased to £9.8m due to the additional use of reserves in balancing the budget for 2019/20 at the final stage.</p>
	Welsh Government Funding
1.03	<p>The Council’s core funding comes from Aggregate External Finance (AEF) comprising of Revenue Support Grant and the Council’s share of the National Rates Pool. The final settlement announcement in December for 2019/20 advised of a reduction in AEF of 0.3% although there was no further information provided of indicative funding allocations from 2020/21 onwards. Therefore, the forecast currently shows that the Council will receive £188.980m which is the same amount of funding as 2019/20 i.e. ‘cash flat’ at this early stage.</p>
	Council Tax
1.04	<p>The Council approved an 8.75% increase in Council Tax for 2019/20 and at this early stage for illustrative purposes the forecast does not include any specific increase for 2020/21. The available resources are therefore at a minimum of £82.369m.</p>
	Overall Resources
1.05	<p>The overall resources available to the Council before any changes in AEF and Council Tax is £271.350m. The updated forecast is shown in Table 1 below with further detail provided in paragraphs 1.06 – 1.31:</p>

	Table 1:																				
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	Workforce Costs																				
1.06	<p><u>NJC Pay</u> The Council has agreed a new pay model to be implemented with effect from April 2019 and provision was made in the 2019/20 budget to meet the cost of this. Initial projections for the following three years were calculated assuming an annual increase of 2%. Further work has now been completed on the incremental impact of the model over the next three years and this additional cost has been included in the revised forecast. Further modelling has also been completed on the potential costs for schools (non-teaching) staff. The effect of the incremental increase for NJC staff including schools is £0.814m which increases the overall cost to £2.864m.</p>																				
1.07	<p><u>Teacher Pay</u> The impact of the Teacher Pay award in 2019/20 was included in the budget on a cost shared basis between schools and the council. The forecast for 2020/21 has been updated to reflect a further 2% increase from September 2019 (full year effect) and September 2020 (part year effect) which has increased the forecast for teachers pay by £0.737m to £2.013m. The funding of this award will need to be subject to further discussion with Welsh Government.</p>																				
1.08	<p><u>Actuarial Review</u> The triennial valuation of the Local Government Pension Scheme is due to be completed in 2019/20 although at this stage it is not anticipated that this will result in an additional pressure. This will be reviewed upon conclusion of this work and an update will be included later in the year.</p>																				
	Social Services Demands																				
1.09	<p>The increasing demands within the social care sector continue to provide challenges to the Council and a number of estimated pressures were included as part of the initial forecast presented to Council in February 2019. Further work has been undertaken on each of these and an update is provided below:</p>																				

1.10	Social Care Commissioning: inflationary uplifts are agreed each year with the Council's care providers. A pressure of £1.643m is included in the forecast to reflect the latest information on sector pressures and current clients.
1.11	Transition to Adulthood: the cost of care packages for clients moving into adulthood is an ongoing cost pressure. An initial pressure of £0.700m was included in the original forecast which has now been refined to £0.656m based on the latest information on predicted numbers of school leavers and past expenditure patterns.
1.12	Residential Care (new placements): within the initial forecast it was anticipated that a further increase in the capital limit introduced by Welsh Government for clients entering residential care could result in a further cost pressure of £0.500m. However, at the current time no further increases in the capital limit are anticipated for 2020/21 and therefore the pressure has been removed.
1.13	Marleyfield Residential Home and Holywell Extra Care: demand and concerns about the sustainability of the market have led to changes in the models of delivery for Social Care which will provide more in-house support to provide resilience in an increasingly challenging external market. The development of Marleyfield Residential Home together with a new Extra Care Facility in Holywell is forecast to require additional revenue funding to support the additional clients coming into the service. Initial estimates are included at £0.492m.
1.14	Out of County Placements: The number of children in Out of County Placements for Social Services and Education have increased over the last couple of years with an additional £1.6m included in the 2019/20 budget to meet the current demand. An initial estimate of a further £1m pressure was included in the original forecast in February which has been subject to further work. This has now been revised to £1.156m to reflect the latest information based on current cohort and intelligence.
	Schools and Education
1.15	Since the initial forecast, a number of pressures relating to Schools and Education have emerged relating to three main areas, Additional Learning Needs (ALN), Demography and Youth Justice.
1.16	Additional Learning Needs (ALN): The Additional Learning Needs and Education Tribunal Act (ALNET) 2018 introduces a new Code of practice for schools and local authorities and this will have capacity issues for both schools and the Council. Further work is required to assess the resource/capacity impacts of the introduction of the Code but the initial estimate has identified that the pressure be in the region of £0.131m which has been included in the forecast.
1.17	Additional Learning Needs – Exclusions: There has been a significant increase in the number of exclusions from schools which is a risk for the Council, schools and young people involved. It is placing pressure on capacity within the Inclusion Service and there is a need to strengthen the

	team with a senior learning advisor to ensure that appropriate action is taken to address exclusions and to secure alternative arrangements for the young people who are excluded (£0.066m).
1.18	Additional Learning Needs – 1:1 Support: - Demand for 1:1 support for children with statements has been increasing and putting significant pressure on school budgets. Again further analysis is required to assess the ongoing impact on school budgets however the latest information reflects a pressure of £0.200m which has been included in the forecast.
1.19	Demography: Further work has been completed on assessing the impact of demographic pressures on schools and the latest projections indicate that for 2020/21 this will result in an additional pressure of £0.240m.
1.20	Youth Justice Service: The Youth Justice Service (YJS) has identified the need for an additional resource to develop effective school-focused youth work with young people. There is a new Inspection Framework for Youth Justice involving inspection at least once every two to four years (compared to pre 2018/19 of once every five years). A pressure of £0.071m has been included to address this.
1.21	Teachers Pensions Contributions: At present there is no confirmation that the increase in teacher's pension's contributions, which is due to take effect in September 2019 will be funded on a recurring basis. Whilst confirmation of the funding has been received for 2019/20, the ongoing consequences of this will be determined as part of the UK Governments Comprehensive Spending review which is due to take place later in the year.
	Inflation
1.22	Each year the Council is subject to various inflationary impacts for areas such as energy, national non-domestic rates, and software licenses. At this stage, the level of inflation within the financial forecast has been kept at the same level as set in the budget for 2019/20. There are a number of risks relating to financial markets due to the on-going national economic uncertainties. The position will be kept under review taking into account latest intelligence including updates from institutes such as the Bank of England.
	Corporate
1.23	Minimum Revenue Provision (MRP): The original forecast included the impact of the annual increase required to fund the cost of the change of the MRP policy made in March 2018. The impact of this on 2020/21 and subsequent years remains at £0.300m per annum. The impact on the forecast of any further borrowing costs for future capital schemes will need to be subject to further modelling and consideration.

	Previous Year Time Limited Efficiencies
1.24	The 2019/20 budget included a number of efficiencies, some of which were time-limited and cannot be continued in the 2020/21 budget. These amount to £0.030m.
	Other Portfolio Areas – One off Pressures dropping out
1.25	The budget for 2019/20 included a number of one off pressures that will drop out in 2020/21. These total £0.660m and relate to the North Wales Development Partnership, Local Development Plan and a reduction in a pressure for the Work Opportunities Service.
	Other Portfolio Areas – New Service Pressures
1.26	School Transport: an increase in mainstream secondary education pupil transport together with an increase in Special Educational Needs (SEN) pupil transport, both in County and Out of County Placements has led to a pressure on the transport service which has an estimated range of between £0.700m and £1.1m. The pressure is due to an increase in the number of school escorts to accompany SEN pupils as well as an increase in number of single occupancy routes.
1.27	Parking and Enforcement: lower than anticipated income from car park charges over recent months indicates that there will be a pressure of £0.178m in 2020/21. The lower income levels can partly be attributed to the high availability of off street parking particularly in the retail park area of Flint and the late introduction of charges.
1.28	Empty Properties: high levels of empty properties are recognised as having a serious impact on the viability of communities. Consequently, it has been identified that dealing with empty properties can have social, regenerative, financial and strategic benefits. The cost of an officer to undertake this role has previously been funded from capital however this will not be continuing and the cost of £0.070m will need to be funded from revenue.
1.29	Rent Shortfall Pressure: A budget pressure of £0.140m has arisen due to the shortfall in rental income from a number of properties due to their disposal.
1.30	ICT – Schools Connectivity/Local Fibre Network Pressure: An additional budget pressure of £0.050m has arisen due to an increase in costs relating to schools connectivity and the support for the Local Fibre Network connection.
1.31	Flintshire Sustainable Drainage System (SuDS) Approving Body Schedule 3 Flood and Water Management Act January 2019 requires Local Authorities to operate a SuDS Approving Body (SAB) to deal with surface water drainage matters relating to new developments and ensure compliance with new WG mandatory national standards. The role and purpose will be to receive, consider, approve and subsequently adopt SuDS

	<p>schemes submitted by developers prior to, or in parallel with, planning applications for development.</p> <p>The implications for the costs of this are currently being worked through and further details will be shared in a later report although it is likely that this will result in an additional costs for the Council for 2020/21.</p>																																				
1.32	<p>At the Council budget meeting on 19 February it was highlighted that there were a high number of variables that would necessitate the initial forecast to be subject to further revision specifically around service demands.</p> <p>The Changes from the original forecast from February to April are summarised in Table 2:</p> <p>Table 2:</p> <table border="1"> <thead> <tr> <th>Cost Pressure Group</th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>NJC Pay Award – Incremental Impact</td> <td>0.814</td> </tr> <tr> <td>Teacher Pay Award – Sept 19/20 full year impact</td> <td>0.737</td> </tr> <tr> <td>Social Care Pressure Changes</td> <td>0.147</td> </tr> <tr> <td>Education Pressures</td> <td>0.708</td> </tr> <tr> <td>School Transport</td> <td>0.700</td> </tr> <tr> <td>Other Pressures</td> <td>0.438</td> </tr> <tr> <td>Total</td> <td>3.544</td> </tr> </tbody> </table>	Cost Pressure Group	£m	NJC Pay Award – Incremental Impact	0.814	Teacher Pay Award – Sept 19/20 full year impact	0.737	Social Care Pressure Changes	0.147	Education Pressures	0.708	School Transport	0.700	Other Pressures	0.438	Total	3.544																				
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	Addressing the Shortfall																																				
1.34	<p>The Council has limited controllable options to address the potential budget gap and the developing high level the strategy will need to include:</p> <ul style="list-style-type: none"> - Settlements from Welsh Government – Funding of pay awards, social care commissioning and indexation of settlements for inflation together with sustainable base funding for schools 																																				

	<ul style="list-style-type: none"> - Council Tax and Local Income Strategy – Annual increases in council tax, next phase of income policy and commercialisation of schemes such as green energy - Corporate Change – next phase - Portfolio Business Plans – optimal efficiencies
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2.00	RESOURCE IMPLICATIONS
2.01	As set out in the report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Consultation with Group Leaders, Overview and Scrutiny Committees, external partners, external advisors and representative bodies, and eventually the communities of Flintshire will follow as part of the annual budget process.

4.00	RISK MANAGEMENT
4.01	All parts of the financial forecast will be risk assessed stage by stage.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Gary Ferguson, Corporate Finance Manager Telephone: 01352 702271 E-mail: gary.ferguson@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Medium Term Financial Strategy (MTFS): a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.</p> <p>Revenue: a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p>Budget: a statement expressing the Council's policies and service levels in</p>

financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.

Revenue Support Grant: the annual amount of money the Council receives from Welsh Government to fund what it does alongside the Council Tax and other income the Council raises locally. Councils can decide how to use this grant across services although their freedom to allocate according to local choice can be limited by guidelines set by Government.

Specific Grants: An award of funding from a grant provider (e.g. Welsh Government) which must be used for a pre-defined purpose.

Welsh Local Government Association: the representative body for unitary councils, fire and rescue authorities and national parks authorities in Wales.

Financial Year: the period of 12 months commencing on 1 April

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CABINET

Date of Meeting	Tuesday, 16 th April 2019
Report Subject	Council Plan 2019/20
Cabinet Member	Cabinet Member for Corporate Management and Assets
Report Author	Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

The Council Plan for 2017-23 was adopted by the County Council to show the key priorities of the Council for the five year term of the new administration. The Plan is subject to annual review.

The 2019/20 Plan has been reviewed and refreshed for structure and content, with a move away from 'Improvement Plan' to a more corporate plan, which reflects some of the intent behind the new Local Government Measure which will replace the more prescriptive 2009 Measure. As a more rounded plan it now incorporates some of the more high profile operational services which we are looking to protect; services such as Streetscene and Public Protection.

The 'super-structure' of the Plan has remained the same as previous plans but now comprises an additional theme to make seven with supporting priorities. The seven themes continue to take a long term view of ambition and work over the next three years.

The outline of the Council Plan for 2019/20 including the seven themes, their priorities and sub priorities are described in this report. Work is progressing well on the longer term impacts of each sub priority and the in-year actions. This detailed work will be shared with Members in two ways; an informal discussion with Chairs of Overview and Scrutiny Committees and a Member workshop.

Endorsement of the outline content; themes, priorities and sub-priorities of Part 1 of the Plan is recommended today with both Parts 1 and 2 (the detailed measures and milestones document) being adopted by the County Council in June.

RECOMMENDATIONS

1	To endorse the outline content of the Council Plan 2019/20 Part 1, ensuring that all sub priorities have been captured.
2	To endorse the timetable for adoption of both Parts 1 and 2 of the Council Plan 2019/20.

REPORT DETAILS

1.00	COUNCIL PLAN 2019/20						
1.01	It is a current requirement of the Local Government (Wales) Measure 2009 (the Measure) to set Objectives and publish an Improvement Plan. It is a statutory requirement for the County Council to adopt this Plan. For a couple of years we have dropped the 'Improvement' from the title of the plan and refer to it as the Council Plan.						
1.02	<p>The introduction of a new Local Government Measure will be less prescriptive and regulatory; this year's 2019/20 plan has started to move towards a more rounded corporate plan, whilst still meeting the requirements of the current Measure.</p> <p>Changes include:</p> <ul style="list-style-type: none"> - The introduction of a seventh theme around Safe and Clean Communities - A change of theme name from Supportive to Caring Council - The introduction of longer term impacts for each of the sub priorities; providing longer term goals - The introduction of an 'internal' section to Ambitious Council called 'Investing in our Communities' focusing on our own Capital Programme ambitions. 						
1.03	<p>The Council Plan for 2019/20 retains the super structure of six themes and supporting priorities as follows, but with an additional theme to focus on the high profile operational services which we are looking to protect; services such as Streetscene and Public Protection:</p> <p>Theme: Caring Council (<i>Change of name from Supportive Council</i>)</p> <table border="1"> <thead> <tr> <th>Priorities</th> <th>Sub priorities</th> </tr> </thead> <tbody> <tr> <td>Adults' Services</td> <td> Extra Care Strategy Domiciliary Care Safeguarding Adults Strategic Review of Care needs Dementia Friendly Council </td> </tr> <tr> <td>Children's Services</td> <td> Improving local placements for Children Safeguarding Children Fostering service models Looked After Children Learning Disability Service </td> </tr> </tbody> </table>	Priorities	Sub priorities	Adults' Services	Extra Care Strategy Domiciliary Care Safeguarding Adults Strategic Review of Care needs Dementia Friendly Council	Children's Services	Improving local placements for Children Safeguarding Children Fostering service models Looked After Children Learning Disability Service
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Adults' Services	Extra Care Strategy Domiciliary Care Safeguarding Adults Strategic Review of Care needs Dementia Friendly Council						
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Housing	Homelessness Strategy and Local Access Strategy Welsh Housing Quality Standard Housing Strategy Provision of new social and affordable homes Housing needs of vulnerable groups
Protecting People from Poverty	Food Poverty Fuel Poverty Period Poverty Universal Credit / Welfare Reforms Flexible Funding Programme Childcare Offer Becoming work-ready

Theme: Ambitious Council

Priorities	Sub priorities
Business Sector Growth and Regeneration	Growth Deal/Infrastructure investment including digital Production of the LDP Regional Business Growth Future of Town Centres Flintshire County Council Integrated Transport Strategy Social Enterprises
Investing in our Communities	Theatre Capital Plan Future of County Hall campus/Civic Estate Implementation of major capital education programmes: 21 st Century Schools Band B, Welsh Medium Capital Investment Sustainable and Modern Archive Services New Pupil Referral Unit – Plas Derwyn

Theme: Learning Council

Priorities	Sub priorities
Education and Skills	Core Education offer Implementation of revised national curriculum Additional Learning Needs (ALN) Transformation Bill Post 16 Transport Policy

Theme: Green Council

Priorities	Sub priorities
Sustainable Development & Environmental Management	Carbon Footprint reduction Affordable and sustainable collection services for recyclable, compostable and residual waste Reducing plastics Natural Environment Local Development Plan (LDP)

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1.04	<p>For 2019/20 a review of the current themes and priorities has been undertaken to set: -</p> <ul style="list-style-type: none"> • priority actions that continue into 2019/20 for sustained attention e.g. “preventing poverty” • priority actions which could be removed as they have been completed or become operational (business as usual); and • emerging priority actions for 2019/20 e.g. carbon footprint reduction 																						
1.05	<p>The work on the detail behind the sub-priorities is progressing well. This detail will be shared with Members in two sessions: firstly an informal discussion with the Chairs of the Overview and Scrutiny Committees and; secondly, via a Member workshop. The workshop will also contribute towards the review of our range of performance measures, including those</p>																						

	within the draft Plan and those which are of significance to be reported elsewhere.
1.06	The final Council Plan (both parts 1 and 2) will be available as a web-based document published on the website following adoption by County Council in June.

2.00	RESOURCE IMPLICATIONS
2.01	Resource implications have been considered during preparation of the Medium Term Financial Strategy and Capital Programme and will continue to be monitored during the regular budget monitoring and financial review arrangements.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	<p>All Members will have had the opportunity to consider and review the content of the draft Plan themes and priorities including the opportunity to scrutinise targets set for 2019-20.</p> <p>Chairs of the Overview and Scrutiny Committees will be invited to an informal discussion about the overall content of the Plan.</p> <p>A Member workshop in April will contribute to the review of the range of performance indicators available for reporting.</p>

4.00	RISK MANAGEMENT
4.01	<p>The risks to the statutory requirements of the Plan include: not publishing the plan within statutory timescales and, not adhering to the prerequisite content.</p> <p>Both these risks are managed through adherence to well established procedures for publishing the Plan and ensuring that the content of the Plan reflects the requirements of the Measure.</p> <p>An additional risk is that the Plan is not endorsed by Members; consultation with Members both individually and as part of the Scrutiny invites engagement.</p>

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Karen Armstrong, Corporate Business and Communications Executive Officer</p> <p>Telephone: 01352 702740</p> <p>E-mail: Karen.armstrong@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Council Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Objectives and publish a Plan.</p>



CABINET

Date of Meeting	Tuesday, 16 th April 2019
Report Subject	Specialist Housing
Cabinet Member	Cabinet Member for Economic Development and Interim Cabinet Member for Housing
Report Author	Chief Officer (Housing & Assets)
Type of Report	Strategic

EXECUTIVE SUMMARY

The report sets out the current work being undertaken in Flintshire to provide homes for people with specialist housing needs, identifying the scale of demand and the approach by partners to develop a holistic and equitable process.

Specialist housing, also called accessible housing, meets the needs of a specific group of people including:

- People with disabilities, primarily physical disabilities; and
- Older people who become less mobile.

The aim of providing accessible homes through adaptations, enables people to live independently and where possible to remain in their own home. It is fundamental to the Equalities Act 2010 and the goals of the Well-being for Future Generations Act (Wales) 2015 by contributing to a more equal Wales and healthier Wales.

RECOMMENDATIONS

1.	To note and support the work of the specialist Housing Group in reducing the number of people on the specialist housing register.
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REPORT DETAILS

1.00	BACKGROUND
1.01	<p>Specialist housing, also called accessible housing, meets the needs of a specific group of people including:</p> <ul style="list-style-type: none">• People with disabilities, primarily physical disabilities; and• Older people who become less mobile. <p>There are a range of attributes which are required to make a property accessible, the scale and scope of the adaptations are assessed independently on a case by case basis by an Occupational Therapist. The points below set out the range of potential adaptations which could be utilised in a person's home:</p> <ul style="list-style-type: none">• Widened doorways (800mm clear width opening or larger)• Ramped access to either front or back access• Wet area shower• Adapted kitchen• Specialist rise and fall bath• Wash dry toilet• Wall to floor rails to access the property• Door intercom / electronic door opening facility• Ceiling track hoists <p>The aim of providing accessible homes through adaptations, enables people to live independently and where possible to remain in their own home for as long as is possible. It is fundamental to the Equalities Act 2010 and the goals of the Well-being for Future Generations Act (Wales) 2015 by providing:</p> <ul style="list-style-type: none">• A more equal Wales through enabling people to fulfil their potential no matter their background or circumstances; and• A healthier Wales by providing a society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood. <p>Furthermore, by investing in and adapting people's homes we are providing the individual with increased independence and dignity, in addition the investment can provide efficiencies by not paying for other temporary accommodation that can prove to be significantly costly to the Council.</p>
1.02	<p>In 2017 Flintshire County Council developed a Specialist Housing Register which identifies all the households where there is a physically disabled resident requiring accessible housing. The make-up of the households are varied and include young and older people. More recently households that require larger properties (i.e.5 bedrooms or more) have also been included as we also deem this as specialist housing due to the fact that we have relatively few properties that can meet this particular need.</p>

The households on the Specialist Housing Register are also on the wider Single Access Route to Housing (SARTH) register and have been banded according to priority.

As at January 2019 there are 51 households on the Specialist Housing register broken down as follows:

Priority	Adaptations	Larger property	Both	Total
Band 1	20	1	1	22
Band 2	18	9	-	27
Band 4	2	-	-	2
Total	40	10	1	51

The need for accessible properties is significant, we have recently identified that there are 539 households included on the SARTH register who require low level adaptations such as ramps, grab rails and wet rooms, to enable them to remain in their own home. **This equates to a third of all of the households on the housing register.** Due to the low level of need, these households are not on our Specialist Housing Register, however, we know anecdotally that their wait to be housed in suitable accommodation is significantly longer than the average waiting time. On average the households that were let non-adapted properties in quarter four of 2017/18 had been waiting on average between twelve to eighteen months. Therefore, we will be monitoring the households who require adaptations over the next 6 – 12 months to establish where there are barriers to meeting their needs through the Social Housing stock.

1.03

At the same time as establishing the register, a Specialist Housing Group has been set up consisting of representatives from our partner Housing Associations (Clwyd Alyn, First Choice, Grwp Cynefin and Wales and West) as well as the Council's Housing Solutions, Housing Management and Strategy Teams, Social Services and Occupational Health. The group is chaired by the Housing Register Manager and supported by the Housing Occupational Therapist and meets on a monthly basis to go through the register and identify possible options to find alternative, suitable accommodation for each case.

Since 2017 we have rehoused a total of 47 households into more suitable accommodation and provisionally allocated a further 6, which is a real success story for partnership working.

Many of the 47 households were either allocated properties through:

- a wider new build scheme where we request a specific new build property designed for the specific household needs (26%);
- through the acquisition of an existing property on the open market which is then adapted to meet the needs of the tenant (9%); and
- existing adapted social housing properties (65%).

The numbers of households that require low level adaptations in their own properties so they can remain independently in their homes has not been captured by the group. However, the Specialist Housing Group is about to

	<p>undergo a review to identify a more effective and equitable way of addressing the demand for accessible homes.</p>
1.04	<p>Currently who delivers the adaptations and how it is funded is dependent on the tenure:</p> <ul style="list-style-type: none"> • Private sector – Disabled Facilities Grant managed through the Council or ENABLE for low level adaptations • Housing Associations – Physical Adaptations Grant accessed on a case by case basis funded direct from Welsh Government • Council property – funded through the Housing Revenue Account on a case by case basis. <p>Each of the above funding sources vary in criteria and timescales, and does not provide an equality of provision to all residents regardless of their background or circumstances. Welsh Government are currently considering the option of universal standards across all tenures which will help to address this situation.</p>
1.05	<p>The most important element of being able to provide accessible homes is the difference it can make to people’s lives. The following case studies demonstrate where collectively we have made a difference.</p> <p>Case study 1</p> <p>Mr X was a 60 year old gentleman who applied for re-housing following a leg amputation. Prior to his leg amputation Mr X lived in a 2 bedroom ground floor flat owned by Flintshire County Council, he became a permanent wheelchair user following his leg amputation and was unable to return home from hospital because his flat could not be adapted to accommodate a bariatric size wheelchair. Mr X was unable to be discharged from hospital until suitable accommodation was found, whilst medically fit for discharge he remained in hospital.</p> <p>The Housing OT became aware of a void property which could be adapted to meet the needs of Mr X and accommodate his large wheelchair. Permission was obtained and the property was significantly adapted; internal doors were widened, the bathroom was extended into the Carers bedroom to provide sufficient showering and toileting space, a wash dry toilet was installed and a ramp was constructed. With the help of the Accommodation Support Officer, whom obtained a grant for flooring and removal costs, Mr X was able to leave hospital as soon as the property was ready. Mr X reported to enjoy living in the adapted property but un-expectantly and sadly passed away a short time after.</p> <p>Following the death of Mr X the adapted property became void again. A suitable applicant from the Specialist Housing Register was immediately identified (Mrs Y), again the applicant was a bariatric wheelchair user. Mrs Y had been residing in a residential care home for a number of months awaiting suitable re-housing. The cost of the residential placement was approx. £800 per week and was being funded by Flintshire County Council. Mrs Y was allocated the adapted property and was able to return to live independently in the community.</p>

	<p>Case study 2</p> <p>A physically disabled person on the Specialist Housing Register who had been living in 1 room of their property as they were unable to get around in their wheelchair, was rehoused in a 2 bedroomed bungalow in the same area, which First Choice Housing Association acquired and fully adapted for their needs including a walk in shower and rise and fall kitchen units. The tenant is now able to live independently, with dignity and is really happy with their new home.</p>
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2.00	RESOURCE IMPLICATIONS
2.01	None as a direct result of this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Specialist Housing Group.

4.00	RISK MANAGEMENT
4.01	The lack of suitable adapted properties and the potential implications for ongoing costs in particular housing people in temporary accommodation such as residential homes where the cost to the Council can be significant.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Lesley Bassett Job Title: Housing Strategy Manager Telephone: 01352 701433 E-mail: Lesley.bassett@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Specialist Housing – is housing which is made accessible to meet an individual’s needs, specifically if there are disabilities. For example widening of doors; ramps and grab rails; installation of wet room or hoisting equipment. Each case is individually assessed and funding is applied for on a case by case basis.</p>

Disabled Facilities Grant (DFGs) – is a funding stream managed through the Council for private house owners to receive grant support to adapt their properties to enable them to stay in their own home.

ENABLE – is a Welsh Government funded programme delivered through Care and Repair to fund low level adaptations for private house owners.

Physical Adaptations Grant (PAGs) – is grant funding for Housing Associations to access directly from Welsh Government on a case by case basis to make adaptations to their stock.

Council funded adaptations – the Council uses funding from the Housing Revenue Account to fund adaptation.

Single Access Route to Housing (SARTH) Policy – the regional common policy for all major social landlords allocating social housing properties across Conwy, Denbighshire and Wrexham.



CABINET	
Date of Meeting	Tuesday, 16 th April 2019
Report Subject	Environmental Enforcement
Cabinet Member	Cabinet Member for Streetscene and Countryside
Report Author	Chief Officer (Streetscene & Transportation)
Type of Report	Strategic

EXECUTIVE SUMMARY

Following the recent review of the Council's Environmental Enforcement Service, the Council's own Enforcement Officers have resumed responsibility for the enforcement of all low level environmental crimes, such as littering and dog control.

During the review Cabinet requested a refresh of the protocol for issuing Fixed Penalty Notices and particularly the zero tolerance approach previously adopted by the Council's Enforcement teams. This report provides clarity on the approach to enforcement activities in future.

During the review, the Environment Overview and Scrutiny Committee recommended that consideration should be given for Town and Community Council's to fund additional Enforcement Officers within their area. This report recommends an approach to these Council's to determine the potential interest and sustainability of this arrangement.

RECOMMENDATIONS

1.	That Cabinet approves the protocol detailed within this report for low level environmental crime offences and the issue of Fixed Penalty Notices for littering and dog control offences.
2.	That Cabinet approves offering Town and Community Council's the opportunity to support additional Enforcement Officers in their own areas.

REPORT DETAILS

1.00	BACKGROUND
1.01	Local Authorities are empowered under the Environmental Protection Act 1990 (Section 87/88) and the Anti-social Behaviour, Crime and Policing Act 2014 to issue Fixed Penalty Notice's (FPN's) for dealing quickly and effectively with low level environmental offending, such as littering or dog fouling. Under section 87 of the Environmental Protection Act 1990 it is an offence to throw down, drop or otherwise deposit, and then intentionally leave litter.
1.02	In 2013 the Council adopted a zero tolerance approach against individuals either witnessed or reported to be dropping litter on Council land or public open space. In May 2016, Cabinet approved that the Council should enter a formal agreement with a specialist private partner (Kingdom) to undertake environmental enforcement activities against low level crimes, such as littering however, in August 2018 Kingdom made the commercial decision to withdraw their services from Flintshire. In October 2018, Cabinet approved an in-house enforcement delivery model, with all car parking and environmental enforcement activities to be undertaken by Flintshire County Council's own Enforcement Officers.
1.03	In October 2018, Cabinet also requested a review of the protocol for the issuing of FPN's for littering offences and particularly the zero tolerance approach, previously adopted both by the Council's and Kingdom Enforcement Officers.
1.04	Littering offences are dealt with by the issue of an FPN which would eventually result in prosecution, if the individual chose not to make the required payment, within the prescribed period. A FPN is not a fine but payment of the penalty by the recipient discharging their liability to prosecution for the offence for which the FPN was issued. It does not constitute an admission of guilt, but removes the possibility of the creation of a record of criminal conviction.
1.05	Previously the Council has imposed the strict implementation of a zero tolerance approach to littering which has been applied across the County. Those who deliberately litter should expect to be punished if caught, and this review of the Council's policy sets out to clarify the Council's approach. It does not set out to diminish the jurisdiction of the Enforcement Officer or devalue the impact environmental crime has on our communities.
1.06	An FPN may only be issued where an Enforcement Officer has reason to believe a person has committed an offence and there is sufficient and appropriate evidence to support a prosecution in court, should the FPN go unpaid. For example, if an individual is deemed to have dropped litter deliberately and walked away (5 metres from litter as a guide) then enforcement action will be taken, if the individual has dropped the litter and not walked away, they will be given the opportunity to pick up and dispose of the waste appropriately. Accidental littering, such as items falling out of

	pockets will not be dealt with by means of an FPN.
1.07	The Council will rely upon the professional judgement of its Enforcement Officers to operate within the broad guidelines of the policy and to exercise a balance between education and enforcement, with the approach being that the Council will carry out the appropriate enforcement action against those who intentionally litter. This approach ensures compliance with legislation.
1.08	Dog control patrols continue to take place in public areas, including areas subject to a Public Open Space Order (PSPO), and this includes our Officers carrying out plain clothes patrols. The level of FPN's issued remains low, however Officers are talking to all dog walkers they encounter on their patrols, providing education in relation to exclusion areas and means of disposing of dog waste appropriately.
1.09	On the formation of the Streetscene and Transportation portfolio in April 2015, two areas of the service (parking management and environmental crime) were merged to create the Civil Parking and Environmental Enforcement team. Currently there are 7 Officers, whose roles were combined to deliver enforcement activity for environmental crimes such as littering, dog fouling, abandoned vehicles and fly tipping as well as civil parking enforcement. Discussions are taking place with a neighbouring authority to potentially share some back office functions. If this develops and results in back office staff savings, funds may be released to increase the number of frontline Officers deployed on enforcement activity.
1.10	<p>Flintshire County Council's Enforcement Officers are responsible for patrolling across the county and this is scheduled to ensure all areas receive a reasonable level of enforcement presence. A daily presence in all areas cannot be guaranteed, due to the number of towns and villages and public car parks for patrol and the enforcement areas covered by the team which include:</p> <ul style="list-style-type: none"> • Littering • Dog fouling • Car park management • On road parking enforcement • Fly tipping • Side waste enforcement • Abandoned car removal
1.11	Following the Overview and Scrutiny Committee meeting on 27 November 2018 a recommendation was put forward to consider the funding of additional Enforcement Officers by Town and Community Council's.
1.12	To assess the level of interest in the proposal, the Council will contact all Town and Community Council's and offer the opportunity to fund additional Officer time in their wards. The Town and Community Council's will be given the opportunity to fund Officers at an agreed daily rate which will take into account that all revenue generated through the Fixed Penalty Notices and Penalty Charge Notices will be retained by the County Council. The level of time each of the Officers will be available per town/village will be based upon

	availability and will be proportionate to the number of Council's investing into the scheme.
1.13	Council's will be encouraged to outline their areas of concern in advance of the additional presence, and service will provide regular feedback following the funded presence.
1.14	The Officers will work to the Authority's policies and procedures and the funding of an additional enforcement presence will not affect the existing rotas and the current level of presence. Following the initial approach to Town and Community Council's an exercise will take place to determine the sustainability of a scheme, and consideration will be given as to whether the project can be implemented with existing staffing numbers, or whether additional Officers will need to be recruited.
1.15	Following a request from Environment Overview and Scrutiny Committee, details of patrol areas and the number of penalty tickets issued will be distributed to local members monthly, if requested and the information will form part of future performance reporting.

2.00	RESOURCE IMPLICATIONS
2.01	All existing Officers are budgeted within the Streetscene and Transportation portfolio
2.02	The service has an income target from the PCN or FPN income which requires a fixed number of tickets to be issued each year. The income level is set at previous year average ticket levels.
2.03	<p>The issuing of FPN's is not intended to be an income generation exercise and the recovery of payments from FPN's is required by law to remain within the service area for the benefit of the services provided.</p> <p>During the period when low level environmental offences were enforced by an external partner (Kingdom), an income target was set at £32,000 per annum for the service. Following the recent Cabinet approval to enforce all low level environmental offences using in-house officers, the income target has been reset at £20,000 per annum, this equates to 266 FPN's per year or approximately 22 FPN's per month. There are no monthly targets set for officers and whilst the number of patrols remain constant throughout the year, the number of FPN's issued will obviously vary each month. Officer's shift-patterns and start/finish times are amended over the summer months to allow for earlier and later shifts, to coincide with intelligence or information relating to continuing or recurring issues (particularly dog fouling offences).</p> <p>The level of FPN's and PCN's issued by the enforcement officers will be reviewed monthly through regular team meetings and any fluctuation from the budgeted target will be monitored and reported through the budget monitoring process. This will be mindful of the confirmed approach towards littering with intent, and also includes consideration of the time spent by officers on engagement and education activities, as they go about their daily</p>

	<p>duties. Clearly, if environmental crime is witnessed (or can be proven, in the case of fly-tipping) then FPN's will be issued and this is regardless of whether budgetary targets have already been achieved or not.</p> <p>The projected income figures reflects the other duties undertaken by the Enforcement Team, including on and off-street parking enforcement and the recently implemented policy, allowing Flintshire's Enforcement Team to issue FPN's for small scale fly-tipping offences. Car parking enforcement income is not included in these figures.</p>
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3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	With Cabinet Member.
3.02	With Environment Overview and Scrutiny Committee – April 2019.
3.03	Required with Town and Community Councils.

4.00	RISK MANAGEMENT
4.01	A full EIA will be completed on the chosen option before introducing the new arrangements

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Stephen O Jones Telephone: 01352 704700 E-mail: stephen.o.jones@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>FPN - Fixed Penalty Notice PCN – Penalty Charge Notice</p>

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CABINET

Date of Meeting	Tuesday, 16 th April 2019
Report Subject	Improvements to the A548/B5129 Between the Denbighshire and Chester West and Cheshire County Council Borders in Order to Improve Bus Journey Times
Cabinet Member	Cabinet Member for Streetscene and Countryside
Report Author	Chief Officer (Streetscene and Transportation)
Type of Report	Strategic

EXECUTIVE SUMMARY

Flintshire County Council's Streetscene and Transportation portfolio are currently delivering various elements of the Flintshire Integrated Transport Strategy which supports Welsh Government's (WG) North Wales Metro Project. The project includes works to improve bus journey times along the A548/B5129 which is a key bus route through the County, linking to both Denbighshire and Cheshire West and Chester. There are a number of improvements planned as part of this project which include bus priority measures at key signalised junctions.

A public consultation process has recently ended in respect the proposal to construct multiuse bus and cycle lanes along a stretch of B5129 in Deeside (Appendix 1) which forms part of the overall project. As part of the preparation works, traffic modelling studies have been completed which indicate a significant reduction in bus journey times (of up to 8 minutes in each direction) can be achieved during peak times, whilst having little detrimental impact on the existing car journey times along the route.

The proposed bus priority measures will also improve the emergency services response times through the area because emergency vehicles will be able to utilise the bus lane in these situations. The lanes would however incorporate an automated enforcement process to deter use by non-eligible vehicles.

Other projects along this critical bus corridor are being evaluated and will be brought forward as WG funding becomes available.

RECOMMENDATIONS

1	That Cabinet approves utilising WG Transport Grant funding to construct the proposed multiuse bus and cycle lanes on the B5129 between Shotton Lane and Queensferry.
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REPORT DETAILS

1.00	THE NEED FOR THE DESIGNATED BUS AND CYCLE LANES TO BE IMPLEMENTED
1.01	Following the approval of the Deeside Plan and the Flintshire Integrated Transport Strategy, a number of transport related projects have progressed across the County. The work has been recognised by WG as supporting their own aspirations for a regional 'North East Wales Metro' arrangement which aims to provide a sustainable transport solution, which successfully integrates all modes of transport, whilst maintaining and promoting at its heart, a sustainable, affordable and environmentally friendly public transport service with links to all of Flintshire and the wider region.
1.02	The strategy recognises the importance of Deeside Industrial Park as a major centre of employment and seeks to improve access to the Park for potential employees, both from Flintshire and across the wider region.
1.03	<p>The bus lane measure is the first of a series of measures along the A548 and B5129 which will improve both the bus experience and bus journey times.</p> <p>These include:</p> <ul style="list-style-type: none"> • Introducing a Quality Bus Partnership for operators. This will regulate timetables and introduce shared ticketing arrangements. • Introducing Traffic Orders along the route to reduce the congestion created by parked vehicles • Reviewing the number of stops along the route. • Construction of a Bus Hub in Garden City, to link to the Deeside Shuttle service which will provide direct access into the industrial park. • Upgrading traffic signals along the route to give buses priority. • Improving sustainable access to sites of employment and services for future generations.
1.04	<p>Traffic Modelling studies indicate that there is little detrimental impact to other road users but that the proposal would provide the following benefits:</p> <ul style="list-style-type: none"> • Improved Journey times for bus users. • Improve emergency services response times. • Provide cyclists with a safer environment.
1.05	The costs of constructing the scheme will be funded from WG Transport Grants, with the scheme expected to commence in Autumn 2019 and be operational by Summer 2020.
1.06	A full public consultation exercise has been undertaken on the proposal with public 'drop in' events held along the proposed route and an on-line survey has been made available for public comment. A summary of the responses is shown in Appendix 2.

2.00	RESOURCE IMPLICATIONS
2.01	The scheme would be WG Capital Grant funded for which indicative funding has been granted for 2019 / 2020
2.02	The design and consultation work have been undertaken by staff from the Streetscene and Transportation portfolio.
2.03	The construction work will be supervised by staff from the Streetscene and Transportation portfolio.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Appendix 1- Plan of proposed bus lanes Appendix 2 - Copies of responses to consultation

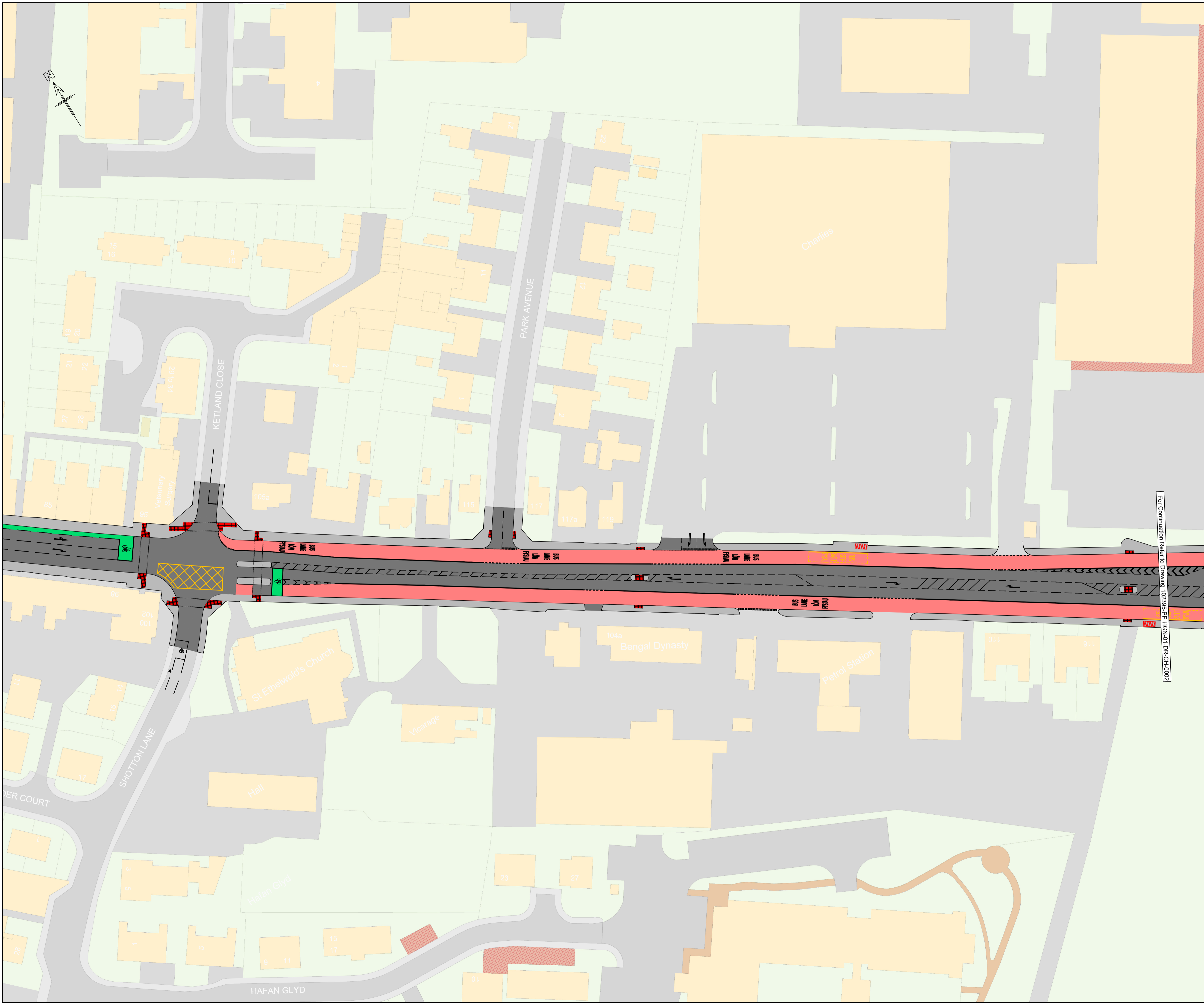
4.00	RISK MANAGEMENT
4.01	Any concerns relating to road safety along the extents of the proposal will be addressed during the detailed design stage. An initial Road Safety Audit Stage 1 has been undertaken and does not show any issues which cannot be addressed.

5.00	APPENDICES
5.01	Link to consultation documents https://www.flintshire.gov.uk/en/Resident/Streetscene/B5129-%E2%80%93-Shotton-and-Queensferry-Journey-Time-Savings-and-Proposed-Bus-Lanes.aspx

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Contact Officer: Lee Shone – Road Safety Officer Telephone: 01352 704497 E-mail: Lee_shone@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	ITS - Integrated Transport Strategy

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- KEY:**
- CARRIAGEWAY
 - REFUGE
 - HARD STANDING
 - GRASS
 - BUILDINGS
 - BUS LANE
 - CYCLE LANE
 - WATER
 - PATHWAY
 - BRICK
 - HEADWALL
 - TACTILE
 - BUS STOP

P02	13-02-19	FCC COMMENTS INCORPORATED	CR	JW	MD	MD
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Client
 SHOTTON BUS LANES

Drawing Title
 PRESENTATION LAYOUT
 SHEET 1 OF 3

Scale	1:500	Drawn	C. RABBETT	Designed	J. WALSH	Checked	J. WALSH	Approved	M. DAVIES
Original Drawing Size	A1	Date	22/01/2019	Date	22/01/2019	Date	08/02/2019	Date	08/02/2019

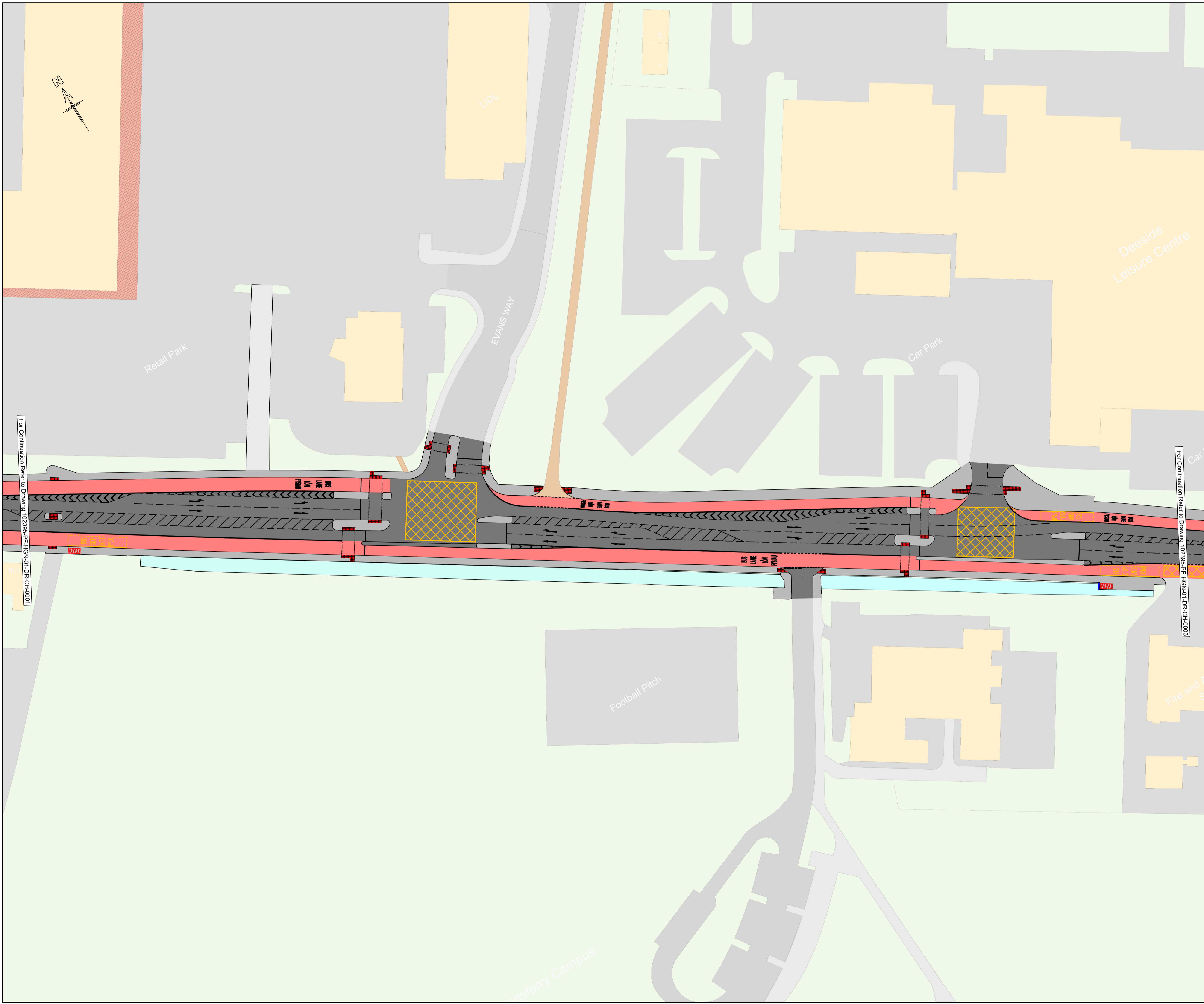
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P02	13-02-19	FCC COMMENTS INCORPORATED				

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 COUNTY COUNCIL

Project
 SHOTTON BUS LANES

Drawing Title
 PRESENTATION LAYOUT
 SHEET 2 OF 3

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1:500	C. RABBETT	J. WALSH	J. WALSH	M. DAVIES

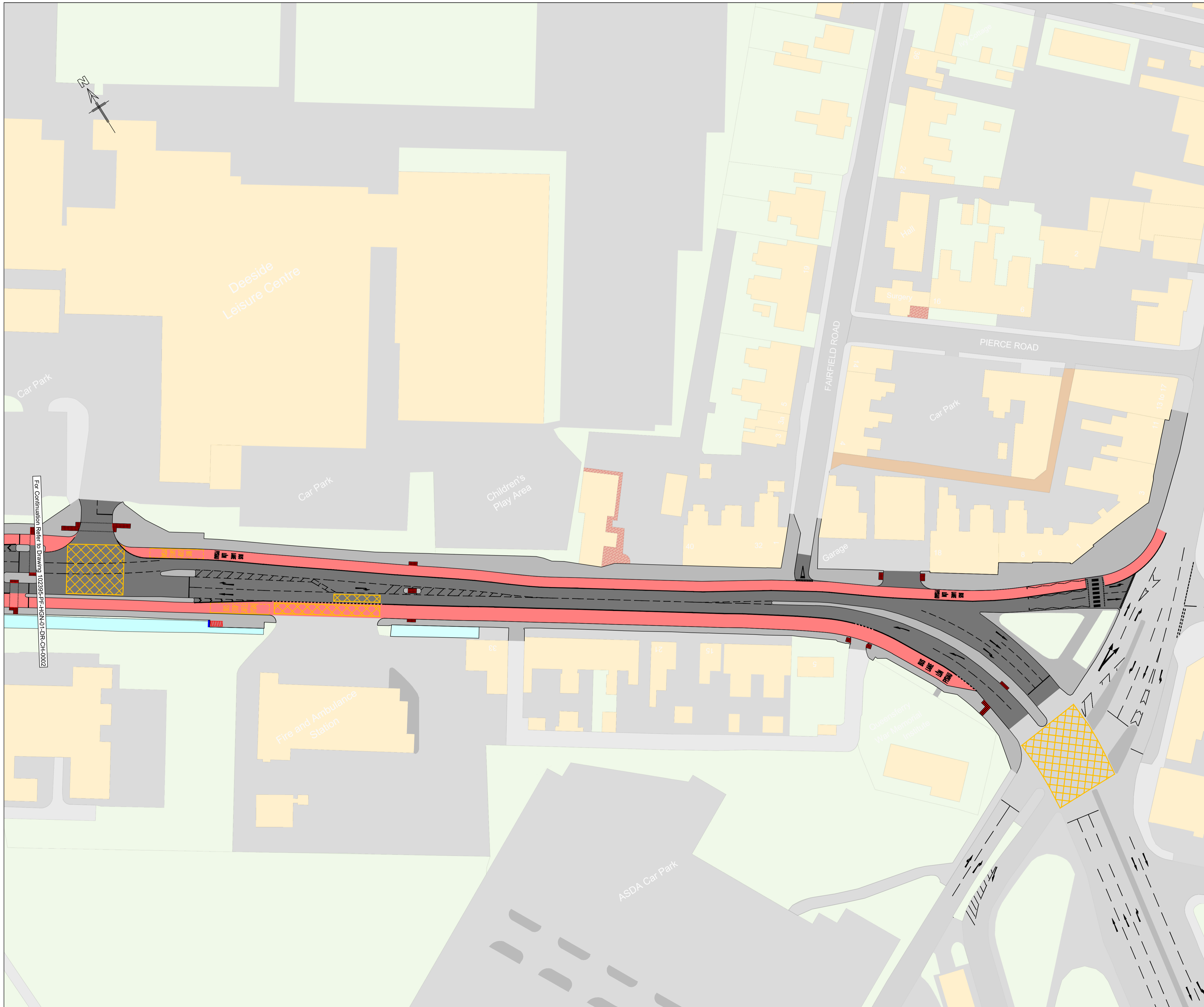
Original Drawing Size	Date	Date	Date	Date
A1	22/01/2019	22/01/2019	08/02/2019	08/02/2019

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Project
 SHOTTON BUS LANES

Drawing Title
 PRESENTATION LAYOUT
 SHEET 3 OF 3

Scale	1:500	Drawn	C. RABBETT	Designed	J. WALSH	Checked	J. WALSH	Approved	M. DAVIES
Original Drawing Size	A1	Date	22/01/2019	Date	22/01/2019	Date	08/02/2019	Date	08/02/2019

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Appendix 2 - Feedback Review – A548/B5129 Bus Journey Time Improvements (Bus Lanes and Shotton High Street)

Below is an overview of the feedback received in relation to the B5129 Bus lanes and Shotton High Street proposals.

3 consultation events – Attended by approximately 120 people

Consultation period – From 27th February 2019 to 22nd March 2019

Notes:

The timing of the events and consultation period coincided with the Council Tax rise and Arriva's decision to cut some existing routes – this has led to initial negativity towards the proposals.

North Wales Police, North Wales Fire and rescue have been consulted with, and no concerns raised with the Proposed Bus lanes. The emergency services were positive the impact the proposal would have on emergency response times.

Businesses fronting the proposed bus lanes have been consulted with further positive discussions taking place. Additional meetings scheduled to look at individual needs (should approval be given) for consideration within final design.

Communication has been undertaken with residents directly impacted by the proposal. 10% of residents have contacted FCC with some concerns, of which could be alleviated with accommodation works, in detail design.

Queensferry Primary School consulted with, particular reference to the removal of the pedestrian footbridge and provisions for future access for pupils to Leisure Centre services can be considered.

Bus Lane's feedback (Consultation events)

The general feedback received at the consultation events is that approximately 95% of attendees understood the overarching scheme and its links to the wider integrated transport plans following discussions with Flintshire Officers.

- Fairfield road proposals raised by Local member appeared well supported by residents whom attended, however businesses have concerns regarding access – collaboration with LM, Residents and businesses needed during final design – may prove difficult to satisfy all parties
- Longstanding practice of residents currently parking on footways – Traffic offence is driving on footways where there are no parking restrictions – issues of displacement, albeit majority (not all) would, with some accommodation works appear to have alternate off road facility.
- Congestion during works a concern – Traffic management can be a significant element of scoring within the tender process

Shotton High Street (Consultation events)

The proposals were well received by the majority of attendees

- Some issues relating to existing TRO's and Enforcement need addressing
- Some suggestions received can be considered in final design

- Concerns of speeding along side streets to be reviewed
- Existing Pedestrian Guardrails/Street furniture is one which splits opinion
- Number of pedestrian crossings a believed factor in congestion by attendees

Feedback (outside of the events)

Of the 57 feedback forms received (outside of the events) – the majority appear to have some reservations relating to the scheme – however having studied the feedback, the majority appear to be looking at it solely as a bus lane, not as part of the Integrated Transport Plans

Bus Lane Feedback

- Some comments received appear to indicate that the associated documents have not been read (i.e. saying there is no space for a bus lane, outside of the proposed extents of the bus lane)
- 10 people fed back that they deem it a waste of money (with no substance to the feedback)
- Negative responses with no substance (i.e. not needed)
- Concerns regarding impact during construction of scheme
- Road Safety concerns can be addressed within Road Safety Audit (completed – Officers to raise concerns identified to Road Safety Audit Team for comment)

Shotton High Street Feedback

- No consistent issue identified within feedback
- No significant resistance
- Some measures suggested can be considered during final design

We are currently in discussions with a couple of residents whose properties/businesses front on to the bus lane, and whilst difficult discussions, a lot of the issues will be addressed during final design and under the Road Safety Audits.

We have received detailed feedback from one resident with whom we have met on site to discuss.

Online/Social Media Comments

Having monitored social media during the consultation process there is negativity relating to the proposals. An informal online poll arranged by a resident directly affected by the proposals has been conducted upon Facebook. The online poll gave two options of solve the traffic issue or install the bus lane, this allegedly has had over 700 responses with 93% in favor of the solve the traffic issues option.

A video of the fly through on Deeside.com has been viewed in excess of 10,000 times. The link to the consultation document was also shared, however the number of people concerned enough to respond is significantly lower (57).

Bus Lane comments received from the 57 forms received.

Nature of comments	Number	Response
Not value for money/Waste of money	10	Cost benefit analysis shows a positive return
Travel times for general motorists	2	Traffic modeling shows no detrimental impact on current vehicle journey times
Make sure buses have proper pull ins	2	Bus stops would be within bus lane.
Pull ins should have camera enforcement	1	Camera enforcement being considered
Giving priority to bus users over cars (20 people over hundreds)	4	Integrated transport plan and policies support bus priority measures.
Bus cuts – Only useful when bus service covers whole area – Wepre etc	3	Alternate services provided by authority ensure access to core network is maintained where possible
Not needed/ No existing problem	1	The existing transport barriers that impede access to employment services and education need to be addressed. The Local and National Integrated Transport Policies support these measures.
Length of bus lane pointless	1	Traffic modeling indicates significant bus journey time saving
Public transport needs to be cheaper	1	Bus Quality Partnership currently being developed
Won't reduce traffic	2	Improving bus journey times to sites of employment would encourage a modal shift to public transport. Optimistic that with the other integrated transport measures coming online a reduction in existing traffic levels can be achieved.
Add more time to signal phase from Shotton both straight on and r.t	1	Can be reviewed during final design
Sheer volume causes congestion/general existing traffic issues	4	Traffic modeling shows no detrimental impact on current vehicle journey times
Bus lane won't solve anything	1	The existing transport barriers that impede access to employment services and education need to be addressed. The Local and National Integrated Transport Policies support these measures.
Cars wanting to turn left at Shotton lane will have to wait	1	Traffic modeling shows no detrimental impact on current vehicle journey times
Buses filtering causing issues	1	Traffic modeling shows no detrimental impact on current vehicle journey times
Fantastic proposal	1	No comment necessary
Bus lanes too close to property	1	Minimum footway width will be maintained throughout.
Think of the pedestrians (narrower paths)	3	Minimum footway width will be maintained throughout
Having to park in retail and cross 4 grandchildren across 4 roads.	1	Road Safety Audit and other facilities nearby (less than 400m)
Bus Journey saving not enough to attract people to leave cars and use buses	1	Long term aspiration / modal shift – Compliments the Wider Integrated transport strategy within Flintshire
Counterproductive if people use bus as due to more people loading and unloading from bus	1	Traffic modeling shows no detrimental impact on current vehicle journey times
Bus lane means removal of green verges – degradation of environment	1	Proposal would have impact on current carbon emissions - complying with FCC environmental targets
Additional lights at Leisure in place of ped bridge would increase bus and car times	1	Traffic modeling shows no detrimental impact on current vehicle journey times
Ideal location for laser sensor for vehicles over height limit for Shotton rail bridge	1	Can be considered in line with other policies/processes
Red Route & river Crossing may	1	Future proofing against increasing traffic volumes

render this scheme redundant		
Amazing idea	2	No comment necessary
Removal of unofficial rt lane into check comms will cause back up	3	Will be considered in final design
30mph dual carriageway	4	This would lead to an increase in traffic volume.
Lack of ppe n cyclist	1	Cyclists decision – area is well lit and cyclists would be in bus lanes
Reduce number of traffic signals	3	Traffic modeling shows no detrimental impact on current vehicle journey times
Traffic study to identify end destination of vehicles	1	Considered under transport planning of wider integrated transport scheme
4 lanes of traffic to cross	1	Will be addressed within Road safety Audit
No space, bus will overhang footway(mirrors)	1	Will be addressed within Road safety Audit
Maintain footway width outside Checkcomms & bellmouth	3	Final design considerations
Traffic light sync	3	Can be reviewed during final design
Address traffic congestion	1	Future proofing against increasing traffic volumes
Clean the back streets instead	1	FAO Area supervisor
Cyclists issues	2	Police enforcement
Fairfield road issues	1	Separate TRO – no relevant impact on bus lanes
Resident parking car/accessing drive	1	Offence to drive on Footway
Bus lane will only reduce queue by 1 bus length	1	Traffic modeling indicates significant bus journey time saving with no detrimental impact on current vehicle journey times
Road from Dock Road to Blue Bridge in Queensferry	1	Not feasible



CABINET

Date of Meeting	Tuesday 16 April 2019
Report Subject	Revenue Budget Monitoring 2018/19 (month 11)
Cabinet Member	Leader of the Council and Cabinet Member for Education and Interim Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

This monthly report provides the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. This report presents the position, based on actual income and expenditure, as at Month 11 of the financial year. The report projects how the budget would stand at the close of the financial year if all things remained unchanged.

The projected year end position, without new actions to reduce cost pressures and/or improve the financial return on efficiency planning and cost control is:

Council Fund

- An operating surplus of £0.931m (£0.743m at Month 10).
- A projected contingency reserve balance as at 31 March 2019 of £8.715m, which, when taking into account the agreed contributions for the 2019/20 budget, reduces to £6.494m.

The next report will advise of the outturn position on 16 July 2019 and is not anticipated to significantly change between now and year-end unless there is a late change to demand levels of services.

The improvement in the projected outturn will have a positive impact on the projected availability of reserves at year end. This will help safeguard the Council against the known risks in 2019/20. Further use of reserves to help balance the budget for next year would be unsustainable, and the advice on the amount of reserves which could have been drawn down would have remained unchanged at the stage of setting the annual budget even with this improved position.

Housing Revenue Account

- Net in-year revenue expenditure forecast to be £0.067m lower than budget.
- A projected closing balance as at 31 March 2019 of £1.165m.

RECOMMENDATIONS

1	To note the overall report and the projected Council Fund contingency sum as at 31 st March 2019.
2	To note the projected final level of balances on the Housing Revenue Account (HRA).
3	To approve allocations from the contingency reserve for investment in change and to operate a Sustainable Drainage System (SuDS) Approving Body (SAB) (paras 1.14 – 1.15)
4	To approve the carry forward request included in appendix 6

REPORT DETAILS

1.00	EXPLAINING THE MONTH 11 POSITION											
1.01	<p>Council Fund Projected Position</p> <p>The projected year end position, without mitigation to reduce cost pressures and improve the yield on efficiency planning, is as follows:</p> <ul style="list-style-type: none"> • An operating surplus of £0.931m • A projected contingency reserve balance as at 31 March 2019 of £8.715m which reduces to £6.494m when taking into account agreed contributions for the 2019/20 budget <p>The next report will advise of the outturn position on 16 July 2019 and is not anticipated to significantly change between now and year-end unless there is a late change to demand levels of services.</p>											
1.02	<p>Projected Position by Portfolio</p> <p>The table below shows the projected position by portfolio:</p> <table border="1" data-bbox="331 1877 1347 2063"> <thead> <tr> <th>TOTAL EXPENDITURE AND INCOME</th> <th>Revised Budget</th> <th>Projected Outturn</th> <th>In-Year Over / (Under) spend</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">£m</td> <td style="text-align: center;">£m</td> <td style="text-align: center;">£m</td> </tr> </tbody> </table>				TOTAL EXPENDITURE AND INCOME	Revised Budget	Projected Outturn	In-Year Over / (Under) spend		£m	£m	£m
TOTAL EXPENDITURE AND INCOME	Revised Budget	Projected Outturn	In-Year Over / (Under) spend									
	£m	£m	£m									

	Social Services	65.054	64.053	(1.001)
	Out of County	7.274	8.877	1.603
	Education & Youth	8.312	8.135	(0.177)
	Schools	89.776	89.776	0.000
	Streetscene & Transportation	29.684	31.224	1.544
	Planning & Environment	5.641	5.581	(0.059)
	People & Resources	4.383	4.392	0.009
	Governance	8.224	7.932	(0.292)
	Strategic Programmes	4.198	4.187	(0.011)
	Housing & Assets	14.442	14.223	(0.202)
	Chief Executive	2.990	2.542	(0.449)
	Central & Corporate Finance	24.351	22.455	(1.896)
	Total	264.328	263.398	(0.931)
1.03	<p>The projected outturn is an operating surplus of £0.931m which is a positive movement of £0.188m from the previous month where an operating surplus of £0.743m was reported. The reasons for these changes are summarised in Appendix 1 with the key significant changes explained in paragraphs 1.04 below. The reasons for the projected variances in all Portfolio areas are summarised within Appendix 2.</p>			
1.04	<p>Social Services</p> <p>There has been an overall reduction in projected spend for Social Services of £0.361m between month 10 and month 11. This movement is due to a number of reasons of which the most significant are detailed below.</p> <p>Within residential and nursing care (Older People), the contingency requirement projected for winter pressures is £0.137m less than originally estimated</p> <p>Within Disability Services there has been additional income of £0.110m claimed back from direct payment accounts which were holding significant surpluses and additional joint funding income for £0.103m is also expected.</p>			
1.05	<p>Tracking of In-Year Risks and Emerging Issues</p> <p>At the time of setting the Budget for 2018/19 a number of significant risks were identified and updates have been provided each month within the report.</p> <p>Now that the financial year has ended and work has commenced on the closure of the accounts the risks of significant changes to the outturn have diminished and hence the risks removed from the report.</p>			

1.06	<p>Achievement of Planned In-Year Efficiencies</p> <p>The 2018/19 budget includes £5.511m of specific efficiencies which are closely tracked and monitored. In 2017/18 the level of efficiency achievement was 94% which was an improvement on the 91% achieved during the previous year. The Council aims to achieve a 95% rate in 2018/19 as reflected in the MTFS KPI's.</p> <p>The current assessment of the efficiencies to be achieved in 2018/19 shows that £5.305m or 96% of the efficiencies will be achieved. Further details on the current status on efficiencies can be seen in Appendix 3.</p>
1.07	<p>Other In-Year Issues</p> <p>Inflation</p> <p>Included within the 2018/19 budget are provision for pay (£0.937m), food (£0.124m), fuel (£0.069m) and Energy (£0.442m). As in previous years, these amounts are held centrally until there is an evidenced business need identified.</p>
1.08	<p>An allocation of £0.075m for energy has been transferred to the Street Lighting service to reflect the additional cost impact.</p>
1.09	<p>It is anticipated that all of the above will be required apart from £0.110m food inflation and is reflected in the outturn figure. This area has been kept under review over the winter period to assess the impact of energy costs and the final position will be reported at outturn.</p>
1.10	<p>Reserves and Balances</p> <p>Un-earmarked Reserves</p> <p>The 2017/18 outturn reported to Cabinet in July showed un-earmarked reserves at 31 March 2018 (above the base level of £5.769m) of £7.928m.</p> <p>As agreed in the 2018/19 budget an amount of £1.945m was approved as part of the strategy to balance the budget and in addition County Council on 1 March approved a one off amount of £0.460m for schools, on a temporary basis. The available Contingency Reserve after taking account of these contributions is therefore £5.523m.</p>
1.11	<p>At Month 4 it was agreed that the amount recovered due to a change in accounting policy for the Minimum Revenue Provision of £1.400m and a VAT rebate on some sporting exemptions for £1.940m would be transferred to the Contingency Reserve.</p>
1.12	<p>Taking into account the current projected underspend at this stage, and previously agreed allocations, the balance on the Contingency Reserve at 31 March 2019 is projected to be £8.715m as detailed in appendix 4.</p>

1.13	<p>As part of the budget strategy work for 2019/20 an agreed contribution from the Contingency Reserve of £1.900m will be used to assist in closing the budget gap on a one off basis.</p> <p>As agreed at Council on 18 February 2019, an additional amount of £0.321m will also be used from the Contingency Reserve, on a one-off basis, to assist in closing the budget gap. This amount has been released from earmarked reserves after a review reserves held.</p> <p>After considering this impact, the total available balance of the Contingency Reserve which can be drawn upon is £6.494m.</p>
1.14	<p>Schedule 3 Flood and Water Management Act January 2019 requires Local Authorities to operate a SuDS Approving Body (SAB) to deal with surface water drainage matters relating to new developments and ensure compliance with new Welsh Government mandatory national standards. The role and purpose will be to receive, consider, approve and subsequently adopt SuDS schemes submitted by developers prior to, or in parallel with, planning applications for development. The resource implications are being considered as part of the current review of the MTFS from 2020/21 onwards. However, it is anticipated that an amount of £0.062m will be required in 2019/20 and as there is no budgetary provision for this it is recommended that these costs are met from the Contingency Reserve.</p>
1.15	<p>Previous allocations for investment in change have now been fully utilised and there is a need to ring-fence a further amount to support future initiatives for investment in change and to assist with the delivery of efficiencies over the medium term. It is recommended that an amount of £1m is allocated for this purpose to support the Medium Term Financial Strategy for the period 2019/20 – 2022/23 which is in line with the recommended level advised as part of the setting of the 2019/20 budget.</p>
1.16	<p>Earmarked Reserves</p> <p>Earmarked reserves are monitored in accordance with the reserves protocol. A summary of earmarked reserves as at 1 April 2018 and the closing balances as at the end of this financial year will be included in the outturn report.</p>
1.17	<p>Request for Carry Forward of Funding</p> <p>A number of requests to carry forward revenue funding into 2019/20 are included in Appendix 6 and are recommended for approval.</p>
1.18	<p>Housing Revenue Account</p> <p>The 2017/18 Outturn Report to Cabinet on 17 July 2018 showed an un-earmarked closing balance at the end of 2017/18 of £1.116m and a closing balance of earmarked reserves of £0.802m.</p>
1.19	<p>The 2018/19 budget for the HRA is £34.381m which includes a budgeted movement of £0.018m from reserves. The projected outturn is an</p>

	underspend of £0.067m which has the impact of bringing the closing un-earmarked reserves balance to £1.165m which at 3.4% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.
1.20	There is an increase of £0.081m in the budget contribution towards capital expenditure (CERA) of £12.170m. The increase in this contribution decreases the level of borrowing required to fund the proposed capital programme.

2.00	RESOURCE IMPLICATIONS
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2.01	The Revenue Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations in the first four months and the risks as known.
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3.00	CONSULTATIONS REQUIRED / CARRIED OUT
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3.01	None required.
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4.00	RISK MANAGEMENT
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4.01	As we are nearing the end of the financial year and the closure of the 2018/19 accounts it is not anticipated that there are any significant risks to the final outturn position. Any risks with an impact on 2019/20 were considered within the 2019/20 budget which was approved at Council on 19 February 2019.
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5.00	APPENDICES
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5.01	Appendix 1: Council Fund – Movement in Variances from Month 10 Appendix 2: Council Fund – Budget Variances Appendix 3: Council Fund – Programme of Efficiencies Appendix 4: Council Fund – Movement on Un-earmarked Reserves Appendix 5: Housing Revenue Account Variances Appendix 6: Carry Forward Requests
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6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
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6.01	None required. Contact Officer: Sara Dulson (Finance Manager) Telephone: 01352 702287 E-mail: sara.dulson@flintshire.gov.uk
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7.00	GLOSSARY OF TERMS
7.01	<p>Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p> <p>Council Fund: the fund to which all the Council's revenue expenditure is charged.</p> <p>Financial Year: the period of twelve months commencing on 1 April.</p> <p>Housing Revenue Account: the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.</p> <p>Projected Outturn: projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.</p> <p>Reserves: these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.</p> <p>Revenue: a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p>Underspend: when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.</p> <p>Variance: difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.</p> <p>Virement: the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.</p> <p>Medium Term Financial Strategy: a written strategy which gives a forecast of the financial resources which will be available to a Council for a given</p>

	period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.
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Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Movement between Periods (£m)	Narrative for Movement between Periods greater than £0.025m
Social Services		
Older People		
Localities	-0.142	Most of the movement, £0.137m, is for Residential and Nursing Care and is due to a reduced contingency for winter pressures, which didn't materialise to the same degree as expected, and reductions in service users due to a number having passed away.
Minor Variances	0.024	
Disability Services		
Resources & Regulated Services	-0.254	Reductions in service users due to a number having passed away £0.046m, clawback of overpayments of direct payments £0.110m and additional joint funding income £0.103m, plus other minor movements of £0.005m.
Disability Services	-0.048	Reduced costs of residential placements - Transition to Adulthood.
Administrative Support	0.044	Vacancy savings transferred to portfolio total vacancy savings account.
Minor Variances	-0.018	
Mental Health Services		
Residential Placements	0.067	Additional placement costs.
Minor Variances	-0.007	
Children's Services		
Minor Variances	0.046	A number of minor variances across the services each less than £0.025m.
Development & Resources		
Minor Variances	-0.073	
Total Social Services (excl Out of County)	-0.361	
Out of County		
Children's Services	0.019	Minor variances.
Education & Youth	0.022	Minor movement in variance from across service area. Includes three new and emerging placements and three ended placements.
Total Out of County	0.041	
Education & Youth		
Inclusion & Progression	0.005	Minor variances.
Integrated Youth Provision	0.004	Minor variances.
Business Change & Support	-0.001	Minor variances.
Total Education & Youth	0.008	
Schools	0.000	
Streetscene & Transportation		
Other Minor Variances	-0.001	Minor variances.
Total Streetscene & Transportation	-0.001	
Planning, Environment & Economy		
Business	-0.015	Commitment challenge - minor variances
Community	-0.022	Additional licensing income
Development	0.038	Revised income projection for Building Control
Regeneration	-0.015	Commitment challenge- minor variances
Minor Variances	-0.006	
Total Planning & Environment	-0.020	

People & Resources		
HR & OD	0.009	Minor variances
Corporate Finance	0.078	The estimated impact of the implementation of a revised operating model is less than anticipated in the current year due to the timing of the implementation which is now scheduled for 1 June 2019.
Total People & Resources	0.087	
Governance		
Legal Services	-0.008	Minor variances.
Democratic Services	-0.005	Minor variances.
Internal Audit	-0.001	Minor variances.
Procurement	-0.003	Minor variances.
ICT	-0.009	Minor variances.
Customer Services	0.003	Minor variances.
Revenues	0.066	Collection fund adjustment in relation to the bad debt provision £0.119m. Additional income in respect of enforcement fees £0.045m. Minor variances £0.008m.
Total Governance	0.043	
Strategic Programmes		
Minor Variances	-0.002	
Total Strategic Programmes	-0.002	
Housing & Assets		
Benefits	-0.027	Additional recovery of housing benefits overpayments £0.025m. Minor variances £0.002m.
Housing Solutions	-0.030	Utilisation of additional grant funding £0.010m. Minor variances £0.020m.
Housing Programmes	-0.005	Minor variances.
Disabled Facilities Grant	0.000	Minor variances.
Council Fund Housing	0.000	Minor variances.
Minor Variances	0.036	
Total Housing & Assets	-0.025	
Chief Executive's	-0.028	A number of smaller variances each less than £0.025m, the largest being an amount of £0.009m for the recharge of staff time to the HRA.
Central and Corporate Finance	0.071	Windfall income of £0.034m relating to Non Domestic Rate revaluations, which related to Aura. Support services recharge £0.027m less than budgeted. Minor variances £0.010m.
Grand Total	-0.188	

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Social Services						
Older People						
Localities	16.920	16.595	-0.325	-0.183	Residential and Nursing Care reflects a projected overspend of £0.031m due to increased numbers of funded placements following the increase in the capital limit to £40,000. Domiciliary Care reflects a projected underspend of £0.202m based on existing service users, however there are challenges due to capacity of external supply markets which are currently having to be met within Provider Services. Other underspends include a projected underspend of £0.038m on day care due to reduced demand, £0.023m on Intake/First Contact due to vacancy savings and £0.010m on Minor Adaptations. Locality Teams staffing reflects a projected underspend of £0.067m due mainly to some posts being filled at below the top of grade. Minor variances account for a £0.016m underspend.	Ongoing budget monitoring will reflect changes in demand for care and market capacity issues
Community Equipment Contribution	0.473	0.329	-0.144	-0.145	Following review and implementation of an updated Section 33 partnership agreement for the North East Wales Community Equipment Store (NEWCES), the contribution levels of partners have reduced. In the longer term this saving has been earmarked for funding of some of the revenue costs for the new extra care facilities.	This underspend is earmarked for use in 2019/20 and beyond to fund some of the additional budget required for new extra care facilities.
Resources & Regulated Services	6.582	6.449	-0.133	-0.154	The main influence on the net projected underspend of £0.133m is extra care schemes where there is a projected underspend of £0.415m due mostly to the delay to the opening of the new Llys Raddington extra care facility and additional grant income. This is offset by a projected overspend of £0.135m on Home Care due to the need to cover capacity gaps in purchased Domiciliary Care. There are also overspends amounting to a total of £0.147m in Residential Care and Day Centres.	
Minor Variances	0.877	0.830	-0.048	-0.050		
Disability Services						
Resources & Regulated Services	23.078	22.965	-0.114	0.141	Projected underspends of £0.063m in PDSI services, due to a number of service users having passed away, and £0.055m for In-house Supported Living, due to additional income from Betsi Cadwaladr University Health Board (BCUHB) offset by a net overspend of £0.004m from externally provided Supported Living £0.016m and LD Work Opportunities/Day Centres £0.020m.	
Disability Services	0.533	0.375	-0.158	-0.109	The projected underspend is mainly due to increased levels of contributions from BCUHB for two service users.	
Administrative Support	0.207	0.141	-0.066	-0.110	The projected underspend is influenced by a combination of vacancy savings and budget provision at the top of grades for staff who are currently paid below the top of grades.	
Minor Variances	0.809	0.770	-0.038	-0.020		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Mental Health Services						
Residential Placements	1.184	1.519	0.335	0.268	Ongoing pressure due to the numbers of long term residential placements, including four new placements, despite maximisation of opportunities to secure joint funding contributions from BCUHB. The overspend is offset by £0.150m additional WG grant income.	
Minor Variances	2.615	2.553	-0.062	-0.055		
Children's Services						
Family Placement	2.564	2.680	0.116	0.108	The projected overspend is due to the number of children in care. There has been an increase in the number of children who are subject to Foster Care/Special Guardianship/Adoption who have moved through the age barriers. Other influences include new adoption and Special Guardianship Order (SGO) payments and new Foster Carers entering the system, foster carers progressing from Level 1, 2, 3 and 4. Travel costs and Christmas and birthday allowances. These costs are offset by £0.150m additional Welsh Government (WG) grant income.	
Family Support	0.364	0.438	0.074	0.080	Staff costs are higher than budget and some of these costs are associated with the carrying out of statutory duties to support looked after children in external placements. We have many strategies to resolve this in the longer term but in the short term we need to fulfil our duties to oversee the care of our younger people.	
Legal & Third Party	0.178	0.298	0.120	0.101	Additional numbers of court cases resulting in increased court costs	
Professional Support	4.998	5.139	0.141	0.130	The projected overspend is due mainly to ongoing service pressures particularly within Prevention and Support, and is influenced by the need to support wider regional work on child protection issues which has been partly mitigated by an allocation of £0.100m from the contingency reserve.	
Minor Variances	1.130	1.147	0.017	0.003		
Development & Resources						
Charging Policy income	-2.469	-2.601	-0.132	-0.133	The projected underspend is due to surplus income which is mainly caused by changes to disregard rules on financial assessments which came into effect from August 2016. The additional budget which arises from this surplus is earmarked for future use in funding some of the revenue costs for the new Holywell extra care facility.	
Business Support Service	1.190	1.091	-0.100	-0.116	The projected underspend of £0.100m is due to a number of short term vacancy savings and some posts currently occupied by staff who are below top of grade.	
Commissioning	0.631	0.575	-0.056	-0.052	The projected underspend is mainly due to funding of a post from a grant in the short term, plus some reductions of hours following staff returning from maternity leave.	
Vacancy Management	0.315	-0.111	-0.426	-0.366	Short term vacancy savings transferred from across portfolio.	
Minor Variances	2.874	2.869	-0.004	0.021		
Total Social Services (excl Out of County)	65.054	64.053	-1.001	-0.640		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Out of County						
Children's Services	4.191	5.020	0.830	0.810	There is a projected overspend of £0.830m in Social Services Childrens Services which is based on current clients and packages and which is likely to be subject to variation during the year. These costs are offset by £0.311m from additional WG grant income.	
Education & Youth	3.083	3.857	0.774	0.752	Variance relates to Out of County placements. A substantial increase in the number of new educational placements for 2018/19.	Continue close monitoring arrangements.
Total Out of County	7.274	8.877	1.603	1.562		
Education & Youth						
Inclusion & Progression	3.817	3.778	-0.040	-0.044	Variance largely relates to delays in recruitment, includes other minor variances from across service area.	
Integrated Youth Provision	1.270	1.240	-0.030	-0.034	Minor variances from across service area.	
School Improvement Systems	1.775	1.680	-0.095	-0.095	Variance largely relates to Early Entitlement, a reduction in maintained and non-maintained setting payments as a result of demography and a reduction of the number of settings requiring funding. Includes hourly reductions in established staff. Includes other minor variances from across service area.	
Business Change & Support	0.414	0.402	-0.013	-0.012	Minor variances from across service area.	
Minor Variances	1.035	1.035	0.000	0.001		
Total Education & Youth	8.312	8.135	-0.177	-0.185		
Schools	89.776	89.776	0.000	-0.000		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Streetscene & Transportation						
Ancillary Services & Performance	3.908	4.105	0.196	0.196	<p>Delay in the development of the new Rockcliffe Household Recycling Centre (HRC) site resulting in additional running costs of two existing sites continuing to operate until October 2018 totalling £0.050m.</p> <p>Shortfall in Recycling Income due to falling plastic, card and paper recycling prices resulting from external market factors £0.210m. Additional income of £0.100m above the original projections following the rollout of brown bin charges.</p> <p>Minor Variances £0.036m.</p>	
Highways Network	7.950	8.293	0.343	0.348	<p>Additional in year cost of known Vehicle Insurance Premiums totalling £0.060m.</p> <p>Following increased car park charges from May, 2018, together with charges in Flint being implemented for the first time, initial forecasts have indicated lower than anticipated income levels compared to original projections. In addition, officers have recently been appointed to meet the necessary demands of parking enforcement requirements across the County. The overall variance totals £0.260m.</p> <p>Minor variances of less than £0.025m but totalling £0.023m across the service.</p>	
Transportation & Logistics	9.265	10.111	0.846	0.844	<p>Additional pressure as a result of the provision of additional school transport for pupils to Connahs Quay, Buckley Elfed and Mold Campus £0.133m.</p> <p>Community Travel pilot schemes of £0.047m commencing January, 2019.</p> <p>Increased transport provision to Social Services £0.074m.</p> <p>Extra School Buses are required due to schools being oversubscribed from September 2018. There is an increase of 95 pupils qualifying for transport resulting in additional pressure of £0.150m.</p> <p>For Special Educational Needs there is an increase of 41 routes for pupils with complex needs requiring solo transport totalling £0.400m.</p>	The additional school transport costs and Special Educational Needs transport will be subject to further review by the Integrated Transport Unit (ITU) to assess all the additional demands and the impact of aligning as many of these costs to existing routes.
Workforce	8.348	8.473	0.125	0.125	Increased Agency and Overtime costs as a consequence of current sickness levels of the workforce operatives.	
Other Minor Variances	0.230	0.263	0.033	0.033		
Total Streetscene & Transportation	29.701	31.244	1.544	1.545		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Planning, Environment & Economy						
Business	1.550	1.519	-0.031	-0.016	Full cost recovery income targets have not been achieved in recent years and are unlikely to be achieved in 2018/19. The Pest Control Service is a customer demand led service with competition from external commercial organisations.	Review of Fees and Charges in 2019/20
Development	0.060	-0.070	-0.130	-0.167	Higher than expected levels of Planning Fee Income was received during the first three quarters of the financial year. The projection is dependant on the number and value of the applications received, resulting in a changeable outturn to ensure an accurate reflection. An award of Legal Fees from a Planning Appeal in Flintshire's favour.	Full review of Planning Fee Income received to enable accurate forecasting into 2019/20
Regeneration	0.435	0.478	0.043	0.058	Energy Efficiency framework moved to be accounted for in correct Portfolio £0.050m. Minor variances £0.007m.	Request to carry forward £0.065m for commissioned work on town centres due to project delays.
Management & Strategy	1.195	1.248	0.053	0.049	Staffing related Business Planning Efficiencies yet to be achieved pending all Service Review outcomes within the Portfolio.	Vacancy savings across the Portfolio have been utilised to assist in mitigating the unachieved efficiencies in the short term.
Minor Variances	2.402	2.407	0.005	0.037		
Total Planning & Environment	5.641	5.581	-0.059	-0.039		
People & Resources						
HR & OD	2.413	2.380	-0.032	-0.042	Minor variances	
Corporate Finance	1.970	2.011	0.042	-0.036	Minor variances	
Total People & Resources	4.383	4.392	0.009	-0.078		
Governance						
Legal Services	0.706	0.732	0.026	0.034	Minor variances	
Democratic Services	2.019	1.999	-0.020	-0.016	Minor variances	
Internal Audit	0.454	0.427	-0.027	-0.026	Minor variances	
Procurement	0.320	0.327	0.007	0.010	Minor variances	
ICT	4.561	4.541	-0.020	-0.011	Minor variances	
Customer Services	0.372	0.413	0.041	0.038	Additional registration services income estimated to be in the region of £0.010m. In-year salary saving of Connects Manager post £0.024m. Prior year efficiency in respect of Contact Centres unlikely to be achieved in 2018/19 £0.100m. Other minor variances £0.025m underspend.	
Revenues	-0.209	-0.507	-0.298	-0.364	Anticipated surplus on the Council Tax Collection Fund £0.042m. Additional Council Tax windfall following the conclusion of the Single Persons Discount Review £0.025m. Vacancy savings of £0.130m. Additional income in respect of Enforcement Fees £0.045m. Additional Grant Income relating to New Developments £0.016m. Other minor variances £0.040m.	
Total Governance	8.224	7.932	-0.292	-0.335		
Strategic Programmes						
Minor Variances	4.198	4.187	-0.011	-0.009	Minor variances.	
Total Strategic Programmes	4.198	4.187	-0.011	-0.009		

Budget Monitoring Report
Council Fund Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Housing & Assets						
Administrative Buildings	0.255	0.327	0.071	0.069	Projected overspend due to delays to demolition works at County Hall £0.071m.	
Enterprise Centres	-0.223	-0.223	-0.000	-0.000	Minor variances.	
Agricultural Estates	-0.213	-0.160	0.052	0.047	£0.052m Income shortfall from agricultural estates.	
Property Holdings	-0.148	-0.160	-0.012	-0.020	Minor variances.	
Property Asset And Development	0.435	0.426	-0.009	-0.006	Minor variances.	
Caretaking & Security	0.274	0.252	-0.022	-0.022	Minor variances.	
CPM & Design Services	0.611	0.521	-0.090	-0.098	£0.090m estimated income above target.	
Industrial Units	-1.329	-1.329	0.000	0.002	Minor variances.	
CCTV & Open Spaces	0.185	0.169	-0.016	-0.020	Minor variances.	
Centralised Costs	2.413	2.500	0.087	0.067	£0.087m overspend due to the centralising of utility budgets.	
Facilities	0.623	0.623	0.000	0.005	No variance.	
Benefits	10.669	10.565	-0.104	-0.077	Projected underspend on the Council Tax Reduction Scheme (CTRS) £0.084m. Vacancy savings of £0.079m. Additional cost of IT related expenditure such as software, external printing and postage £0.126m. Additional New Burdens Funding £0.069m. Other minor variances from across the service £0.002m.	Request to carry forward £0.038m Universal Support Funding to 2019/20.
Housing Solutions	1.083	0.934	-0.149	-0.119	Homeless Accommodation underspend £0.088m. Salary savings as a result of grant maximisation £0.071m. Unachieved efficiency in respect of Senior Management restructure £0.035m. Other minor variances £0.025m underspend.	
Housing Programmes	0.112	0.107	-0.005	0.000	Minor variances.	
Disabled Facilities Grant	0.017	0.008	-0.008	-0.009	Minor variances.	
Council Fund Housing	-0.340	-0.336	0.003	0.003	Minor variances.	
Total Housing & Assets	14.425	14.223	-0.202	-0.176		
Chief Executive's						
	2.990	2.542	-0.449	-0.421	£0.350m due to workforce efficiencies which are mostly from vacancies arising during the year. The remaining balance is due to smaller variances such as marketing and promotion £0.037m, printing savings £0.020m and other minor variances.	
Central and Corporate Finance						
	24.351	22.455	-1.896	-1.966	Increased Coroners Costs £0.072m. Windfall Income £0.266m relating to Non Domestic Rate Revaluations. Pension Deficit recovery, an underspend of £1,069m, this is due to an increase in contributions, while the repayment figure has remained static. Apprentice Tax Levy, underspend of £0.074m. Auto Enrolment, numbers are less than estimated, which gives a favourable variance of £0.427m. Increased Bank charges £0.027m. Inflationary underspend of £0.422m of which £0.144m has been identified to contribute towards the 2019/20 budget. An underachievement on the income target of £0.209m. Support Services recharge £0.027m less than budgeted. Minor variances £0.027m.	Review variances alongside the continuing work on the MTFS.
Grand Total	264.328	263.398	-0.931	-0.743		

2018/19 Efficiencies Outturn - Under or Over Achieved

Portfolio	Original Efficiency	Revised Efficiency	(Under)/Over
	2018/19 £m	2018/19 £m	Achievement 2018/19 £m
Central & Corporate Finance			
Theatre C/wyd tax relief	0.075	0.075	0.000
County Hall (NDR Element)	0.060	0.060	0.000
Audit fee reduction	0.127	0.127	0.000
Total Central & Corporate Finance	0.262	0.262	0.000
Governance			
Records management; Reduce records in storage.	0.010	0.010	0.000
ICT - Digital Print	0.048	0.048	0.000
Customer Services; New customer service models	0.050	0.050	0.000
Flintshire Connects; More flexible service in conjunction with potential income	0.056	0.056	0.000
Registration; Chargeable declaration of births	0.012	0.012	0.000
Revenues; Increase in collection rates enables adjustment to bad debt provision (one off).	0.094	0.094	0.000
Revenues; Second year windfall for single person discount review (one	0.140	0.140	0.000
Single Person Discount additional efficiency	0.160	0.185	0.025
Total Governance	0.570	0.595	0.025
Social Services			
Disability Service; Review current contract with external agency to deliver	0.030	0.030	0.000
Disability Service; Reduction of posts.	0.110	0.110	0.000
Workforce Development; Additional Income from QCF assessors through	0.030	0.030	0.000
Business Support and Management; Rationalisation of rented	0.015	0.015	0.000
Increase in domiciliary care charging.	0.220	0.220	0.000
Integrated Care Fund	0.500	0.500	0.000
Care Fees	0.514	0.514	0.000
Merger of Out of Hours Service	0.020	0.020	0.000
Total Social Services	1.484	1.484	0.000
Education & Youth			
Early Entitlement; Reduce sustainability grant payments and remodel	0.020	0.020	0.000
Business Support; Staff reduction	0.010	0.010	0.000
Nursery Education; Staff reductions	0.040	0.040	0.000
Total Education & Youth	0.070	0.070	0.000
Schools			
Schools Demography	0.288	0.288	0.000
Total Schools	0.288	0.288	0.000
Strategic Programmes			
Leisure, Libraries and Heritage; Continuation of previous years' business plan	0.416	0.416	0.000
Total Strategic Programmes	0.416	0.416	0.000
Housing & Assets			
Valuation Service; Property rationalisation through closure and amalgamation of services into other more efficient assets.	0.050	0.050	0.000
Valuation Service; Increase farm income through renewal of grazing licences.	0.021	0.021	0.000
Valuation Service; Community Asset Transfer process, efficiencies through reduced costs.	0.010	0.010	0.000
Valuation Service; Restructure of service as part of move to a commissioning client.	0.020	0.020	0.000
Valuation Service; Remove caretaking/security services at County Offices, Flint.	0.015	0.015	0.000
Corporate Property Maintenance; Restructure of service as part of move to a commissioning client.	0.080	0.080	0.000
Design and Project Management Services; Restructure of service as part of move to a commissioning client.	0.040	0.040	0.000
NEWydd Catering and Cleaning Services; Continuation of previous Business and Marketing plans.	0.050	0.050	0.000
County Hall	0.240	0.140	(0.100)
New Homes; Return anticipated trading surplus to the Council.	0.030	0.030	0.000
Regional Training courses delivered by GT officer	0.003	0.003	0.000
Welfare Rights; Some activity to be absorbed into single financial assessment team.	0.032	0.032	0.000
Benefits; Adjustment to bad debt provision (one off).	0.050	0.050	0.000
Benefits; Council Tax Reduction Scheme.	0.250	0.334	0.084
Benefits; Remove duplication and provide a single financial assessment service.	0.050	0.050	0.000
Reduction of senior management team	0.050	0.015	(0.035)
Total Housing & Assets	0.991	0.940	(0.051)
Streetscene & Transportation			
Waste Strategy; Charges for garden waste	0.800	0.900	0.100
Car Park Charges	0.450	0.210	(0.240)
Total Streetscene & Transportation	1.250	1.110	(0.140)
Planning, Environment & Economy			
Development management; Production of planning statements and to undertake private appeals	0.015	0.015	0.000
Highways Development Control; Introduce further charges. Review current charges. Retain supervisory function of highway works in the Building Control; Review charges. Introduce charges. Increase partnership working. Increase authorised commencements inspections.	0.015	0.015	0.000
Built Environment; Charing for pre-application advice	0.030	0.000	(0.030)
Flooding and Drainage; Fees for capital project work.	0.010	0.000	(0.010)
Energy; Fees for energy efficiency assessment.	0.010	0.010	0.000
Minerals and Waste; Maximise regulatory compliance income. Review day rate charging.	0.050	0.050	0.000
Rights of Way; Increase charging and reduce expenditure.	0.020	0.020	0.000
Economic Development; Workforce efficiency if regional service developed.	0.020	0.020	0.000
Total Planning, Environment & Economy	0.180	0.140	(0.040)
		%	£
Total 2017/18 Budget Efficiencies		100	5.511
Total Projected 2017/18 Budget Efficiencies Underachieved		4	0.206
Total Projected 2017/18 Budget Efficiencies Achieved		96	5.305

Movements on Council Fund Unearmarked Reserves

	£m	£m
Total Reserves as at 1 April 2018	13.697	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		7.928
Less – amount committed as part of balancing 2018/19 budget		(1.945)
Less – One off contribution to Schools agreed at Council on 1 March 2018		(0.460)
Less – Contribution to fund shortfall in MEAG funding (M2)		(0.058)
Add – transfer from revenue for amount recovered in-year due to change in accounting policy for the Minimum Revenue Provision		1.400
Add – transfer from revenue for the amount of the VAT rebate received		1.940
Less – allocation to meet additional in-year budget pressure for the agreed pay award above the 1% included in the 2018/19 budget		(0.999)
Less – allocation for ongoing resourcing of the Victim Contact Team		(0.100)
Less – allocation for Independent Inquiry into Child Sexual Abuse		(0.015)
Less – allocation to meet historic child abuse claims		(0.039)
Add – projected outturn underspend		0.931
Add – Amount released from earmarked reserves as agreed by Council as part of 2019/20 budget		0.132

Total Contingency Reserve as at 31st March 2019		8.715
Less – VAT rebate amount committed as part of balancing 2019/20 budget.		(1.900)
Less – amount committed as part of balancing 2019/20 budget		(0.321)
Total Contingency Reserve available for use		6.494

Budget Monitoring Report
Housing Revenue Account Variances

MONTH 11 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Housing Revenue Account						
Income	(34.381)	(34.079)	0.302	0.299	A pressure of £0.302m is anticipated on income. £0.163m of this pressure relates to loss of rental income on properties being void longer than anticipated and £0.073m due to delays on handover/delays on new build schemes. £0.035m of the pressure relates to loss of income on garages which are not tenanted. £0.036m of the pressure relates to removal of the early payment discount on the Welsh Water contract. The remaining £0.005m relates to minor variances.	
Capital Financing - Loan Charges	8.694	7.503	(1.191)	(1.175)	The projected underspend of £1.191m relates to expected borrowing costs for SHARP. £0.062m of the underspend relates to the Minimum Revenue Payment (loan repayment) which is lower than budgeted because borrowing levels were as high on the 31st March as expected. The remaining £1.129m relates to interest charges. Batch 3 schemes will now start on site later than anticipated and this means expenditure will be spread across financial years. In-year interest charges will therefore be lower than originally anticipated. In addition, borrowing costs have been minimised through efficient treasury management.	
Estate Management	1.617	1.507	(0.110)	(0.116)	An underspend of £0.110m is projected. £0.158m relates to salary savings. A pressure of £0.014m relates to additional costs for cleaning. A pressure of £0.019m relates to Court Costs for Rent Arrears. The remaining £0.015m relates to minor variances.	
Landlord Service Costs	1.415	1.441	0.026	0.029	Minor variance	
Repairs & Maintenance	8.159	7.750	(0.409)	(0.303)	An underspend of £0.409m is anticipated on Repairs and Maintenance. £0.083m relates to savings on employee costs. £0.265m relates to an underspend on Subcontractors. £0.155m relates to a reduction in the Fleet Recharge. The savings above have been offset by pressures of £0.033m on Materials and a loss of income of £0.087m on Recharges leaving minor underspends of £0.026m	
Management & Support Services	2.297	2.043	(0.254)	(0.162)	A saving of £0.254m is anticipated on Management and Support costs. £0.183m relates to staffing costs. £0.058m relates to a reduction on insurance premiums for the HRA. £0.029m relates to software costs. The remaining £0.016m relates to minor pressures elsewhere.	
Capital Expenditure From Revenue (CERA)	12.170	13.787	1.617	1.297	The variance of £1.617m relates to an increase in the contribution from revenue towards capital costs. This increase is possible because of decreased costs elsewhere in the HRA. Contributing towards the capital budget from revenue reduces the requirement to borrow.	
HRA Projects	0.047	0.000	(0.047)	0.066	Minor variance	
Contribution To / (From) Reserves	(0.018)	0.049	0.067	0.067	The projected HRA outturn is an underspend of £0.067m which has the impact of bringing the closing un-earmarked reserves balance to £1.165m.	
Total Housing Revenue Account	0.000	0.000	0.000	(0.000)		

Carry Forward Requests 2018/19

Governance

Cloud Consultancy (£0.060m) - Due to delays in the procurement exercise and other commitments the tender process was not finalised in time for the costs to be spent by 31st March 2019

People & Resources

Flintshire Trainees (£0.064m estimate) - For the continuation of the funding strategy for the Flintshire Trainee programme.

Learning and Development (£0.017m) - There has been a delay in delivering corporate training programmes in 2018/19, this training will be picked up next year as there is a long waiting list for a number of the programmes.

Housing and Assets

Universal Support Funding (£0.038m) - This will allow the Welfare Rights service to continue to be provided into 2019/20.

Planning, Environment and Economy

Trading Standards & Community Safety (0.037m) – Funding for domestic homicide review, criminal proceedings have been extended with a trial date set for May 2019. Any remaining balance will be utilised for upgrading existing hardware for the service.

Directorate Support (£0.037m) - Contribution to the annual costs of the new IDOX system, due to be implemented 2019/20

Directorate Support (£0.012m) - Design Commission to provide a Master Planning training to Planning staff.

Regeneration (£0.065m) - Work on our town centres has experienced some delays meaning the commissioned work will be completed in 2019/20.

Request for a change of use of balances currently held - Building Safer Communities (£0.008m) and Substance Misuse (£0.029m) to contribute to the adaptations required at Ty Dewi Sant which includes soundproofing measure, refurbishment works for the weights and measures room.

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CABINET

Date of Meeting	Tuesday, 16 th April 2019
Report Subject	Wales Audit Office (WAO) Audit Plan 2019
Cabinet Member	Cabinet Member for Corporate Management and Assets
Report Author	Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

External auditors are required to carry out an audit to discharge their statutory duties as Auditor general and fulfil their obligations under the Public Audit (Wales) Act 2004, the Local Government (Wales) Measure 2009, Wellbeing of Future generations (Wales) Act 2015, the Local Government Act 1999, and the Code of Audit Practice.

The Wales Audit Office, being the Council's external auditor, has prepared an audit plan for 2019 for the Council (attached at Appendix 1 to this report) which sets out their proposed audit work for the year along with timescales, costs and the audit teams responsible for carrying out the work.

RECOMMENDATIONS

1	Members note the WAO report.
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REPORT DETAILS

1.00	EXPLAINING THE WAO AUDIT PLAN
1.01	The 2019 Audit Plan for Flintshire County Council is attached at Appendix 1.
1.02	The Audit Plan for Flintshire County Council is a combined plan covering; <ul style="list-style-type: none">• Financial audit of the 2018/19 Statement of Accounts• Other audit work relating to North Wales Residual Waste Joint Committee• Performance audit including annual improvement assessment
1.03	The programme of performance audit work in 2019/20 is outlined in paragraphs 18 - 24 within the WAO report, and in exhibit 3.

2.00	RESOURCE IMPLICATIONS
2.01	Proposed fees charged for the audit work for Flintshire County Council has been included in the WAO report at exhibit 4.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	All audit work is carried out on a risk based approach which is covered in detail within the WAO's reports.

5.00	APPENDICES
5.01	Appendix 1 - WAO 2019 Audit Plan Flintshire County Council.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Contact Officer: Gary Ferguson – Corporate Finance Manager Telephone: 01352 702271 E-mail: gary.ferguson@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	<p>Financial Audit: The annual external audit of the Council's Statement of Accounts.</p> <p>Financial Year: the period of 12 months commencing on 1 April.</p> <p>Material: A concept used to inform judgements regarding the accuracy of the Council's Statement of Accounts. The basis could be quantitative with an assigned value or qualitative and affected by issues that are legal, regulatory, or politically sensitive.</p> <p>Statement of Accounts / Final Accounts / Financial Accounts or Statements: The Council's annual finance report providing details of the Council's financial performance and position at the end of the financial year. The format is prescribed to enable external comparison with other public and private entities.</p> <p>Wales Audit Office: works to support the Auditor General as the public sector watchdog for Wales. They aim to ensure that the people of Wales know whether public money is being managed wisely and that public bodies in Wales understand how to improve outcomes.</p>

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External Regulation – Reporting Protocol

External arrangements for regulation and assurance are provided by a number of statutorily appointed bodies such as the Wales Audit Office (WAO), Estyn and the Care Inspectorate Wales (CIW), plus a number of other external regulatory bodies.

Their role is independent of government and they examine various aspects of how Welsh public bodies work. For example the WAO carries out financial audits and examines how the organisation manages and spends public money, including achieving value in the delivery of public services. Other bodies such as Estyn focus on the quality and standards in education and training providers in Wales.

According to the role and remit of each body, they produce either periodic or annual reports on their findings. All formal reports, also known as local reports which are specific to the Council are presented to the Cabinet and Audit Committee and considered by the various Overview and Scrutiny Committees as appropriate.

The roles are as follows:

- i) Cabinet – the Executive response
- ii) Overview and Scrutiny – scrutiny of the response
- iii) Audit Committee – assurance of the arrangements.

Progress against the resultant action plans are also monitored by Cabinet and Overview & Scrutiny. Some reports, such as the Annual Improvement Report are presented to the full Council.

National study reports published by the WAO are also considered as to the relevance of the recommendations and responses made accordingly.

The WAO meets regularly with the Chief Executive to discuss the achievement of co-ordination and proportionality of external regulatory work, as well as the role that regulation can play in ‘adding value’ through supporting improvement.

Internal arrangements for co-ordinating regulatory activity is held by Chief Executive’s (Corporate Business and Communications Team). All external reports are to be shared with the Team (if they have not already been sent direct from the external regulatory agency) and, agreement reached as to which Committee the report is to be presented to. In addition a Council response is to be prepared by the lead portfolio for presentation with each report.

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EXERCISE OF DELEGATED POWERS – DECISIONS TAKEN

Education and Youth

- **European Social Funding Programme – TRAC 11-24. To support young people aged 11-24 disengaging with education and most at risk of becoming Not in Education, Training or Employment (NEET)**

The funding provided via the European Social Fund, known as TRAC 11-24, is designed to support the development of an appropriately skilled, agile and resilient workforce. This is consistent with the requirements of the Youth Engagement and Progression Framework. The programme will provide dedicated and bespoke support for young people who are at risk of becoming NEET because of challenges that result in them potentially disengaging from mainstream educational provision. The report seeks approval that Flintshire County Council accepts this grant funding to enable bespoke provision to be made for vulnerable learners so they can receive the support they need to remain in education, employment and training and improve their life chances.

Streetscene and Transportation

- **The Flintshire County Council (Broughton Hall Road, Broughton) (One Way Traffic) Order 20-**
To advise Members of the objections received following the advertisement of the proposed One Way Traffic Regulation Order on Broughton Hall Road, Broughton.
- **The Flintshire County Council (Carmel Road, Gorsedd Village and Pant Y Wacco and roads adjacent). (30mph Speed Limit) Order 201x**
To advise Members of an objection received for the proposed 30mph speed limit on Carmel Road, Gorsedd Village and Pant Y Wacco.
- **The Flintshire County Council (Cymau Road, Abermorddu) (30mph and 40mph Speed Limit) Order 201x**
To advise Members of an objection received following the advertisement of the proposed 30mph and 40mph on Cymau Road, Abermorddu.
- **The Flintshire County Council (Various Unnamed Roads, Unnamed Lanes and Trem y Foel, Rhes y Cae, Holywell) (30mph Speed Limit) Order 201x**
To advise Members of an objection received following the advertisement of the proposed 30mph Speed Limit Way on Various unnamed roads, unnamed lanes and Trem Y Foel in Rhes y Cae, Holywell.
- **The Flintshire County Council (Station Road, Sandycroft) (40mph Speed Limit) Order 201x**
To advise Members of an objection received following the advertisement of the proposed 40mph Speed Limit Way on Station Road, Sandycroft.
- **The Flintshire County Council (A5026 and A5151 and Crown Estate Lloc, Holywell) (50mph Speed Limit) Order 201-**
To advise Members of an objection received following the advertisement of the proposed 50mph Speed Limit on the A5026 and A5151 and Crown Estate, Lloc.

Housing and Assets

- **Housing Benefit Overpayment – Write off**

The customer reported a change in their circumstance in 2014, twice in writing and once over the telephone. The housing benefit claim was not amended to take the change into account until 2019. As the overpayment has been caused by an error of the Local Authority's and the customer could not reasonably have been expected to know that she was being overpaid, the overpayment is non-recoverable in accordance with Housing Benefit Regulations.

Governance

- **Microsoft Licensing Solutions Provider (LSP) Services**

The contract is for a supplier to provide Microsoft Licences, including advice and guidance to ensure that the Authority is correctly and optimally licenced. The original procurement was undertaken via a mini competition through lot 2 of the NPS Framework Agreement for ICT Products and Services. The original contract was for a 3 year period. In March 2019 Flintshire will need to sign a new 3 year contract with Microsoft, this will allow the Council to continue to use Microsoft products. If the Council does not sign in March then the licences will cost an additional £70,000 over three years.

Copies of the Delegated Powers reports are on deposit in the Team Leader's Room, Committee Services.

**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND GOVERNANCE & SCRUTINY
1 April 2019 TO 30 September 2019**

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
April					
Environment Overview & Scrutiny Committee	9/04/19	Streetscene and Transportation	Public Convenience Strategy To seek a recommendation to Cabinet to approve the Council's Public Convenience Strategy following the consultation period.	Strategic	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	9/04/19	Planning, Environment and Economy	Greenfield Valley Heritage park To receive a 12 month progress report	Operational	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	9/04/19	Streetscene and Transportation	Environmental Enforcement To review the Council's Enforcement Policy in respect of littering.	Strategic	Cabinet Member for Economic Development, Cabinet Member for Streetscene and Countryside

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	9/04/19	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee	Operational	Not Applicable
Corporate Resources Overview & Scrutiny Committee	11/04/19	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	
Corporate Resources Overview & Scrutiny Committee	11/04/19	Finance	Medium Term Financial Strategy (MTFS) Forecast Update To update the MTFS forecast 2020/21 - 2022/23.	Strategic	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	11/04/19	Chief Executive's	Feedback from the Member Complaints and Case Handling Workshop That the Committee considers and supports the actions identified at the All Member workshop.	Operational	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	11/04/19	Finance	<p>REVENUE BUDGET MONITORING 2018/19 (MONTH 11)</p> <p>This regular monthly report provides the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 11 and projects forward to year-end.</p>	Operational	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	11/04/19	Overview and Scrutiny	<p>Forward Work Programme</p> <p>To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.</p>	Operational	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16/04/19	Chief Executive's	Revenue Budget Monitoring 2018/19 (month 11) To provide the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 11, and projects forward to year-end.	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	16/04/19	Chief Executive's	Council Plan Update To share the review and development of the Council Plan 2019/20 Part 1 ready for endorsement.	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	16/04/19	Chief Executive's	Medium Term Financial Forecast Update To update the Medium Term Financial Strategy Forecast 2020/21 – 2022/23.	Strategic	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16/04/19	Chief Executive's	Wales Audit Office (WAO) Audit Plan 2019 To share the Wales Audit Office audit plan for both Finance and Performance for 2019/20; also noting the Council's protocol for responding to published reports.	Operational	Cabinet Member for Corporate Management and Assets
Cabinet	16/04/19	Streetscene and Transportation	Improvements to the B5129 between the Denbighshire and Chester West and Cheshire County Council Borders in order to improve bus journey times To seek approval for improvements to the bus journey times between the Denbighshire and Chester borders, including the construction of dedicated bus and cycle lanes along the Deeside Corridor on the B5129 funded by Welsh Government.	Strategic	Cabinet Member for Streetscene and Countryside
Cabinet	16/04/19	Streetscene and Transportation	Environmental Enforcement To review the environmental enforcement protocol.	Strategic	Cabinet Member for Streetscene and Countryside

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16/04/19	Housing and Assets	Specialist Housing To note and support the work of the Specialist Housing Group in reducing the number of people on the specialist housing register.	Strategic	Cabinet Member for Housing
May					
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Housing and Assets	Specialist Housing To consider how the Council will meet the needs of applicants with specialist needs through specialist housing.	Operational	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Housing and Assets	North East Wales (NEW) Homes Board To receive an update on the work of the NEW Homes Board	Operational	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Housing and Assets	Town Centre Regeneration To set out the future approach to regenerating town centres in the County	Operational	Cabinet Member for Economic Development

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Planning, Environment and Economy	Local Full Fibre Network (LFFN) To update Committee Members on the development of digital infrastructure in North Wales and in Flintshire.	Strategic	Cabinet Member for Corporate Management and Assets, Cabinet Member for Economic Development
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee	Operational	Not Applicable
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Housing and Assets	Digital Connectivity Development To update Committee Members on the development of digital infrastructure in North Wales and in Flintshire	Operational	Cabinet Member for Economic Development
Flintshire County Council	7/05/19	Governance	Schedule of Meetings To enable the Council to consider the draft schedule of meetings for 2019/20.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Flintshire County Council	7/05/19	Governance	Reappointment of a Standards Committee Independent Member To consider appointing a Standards Committee Independent Member for a second term.		
Flintshire County Council Page 96	7/05/19	Governance	Constitutional Matters: Committees To deal with those matters which require decisions at the Annual Meeting of the County Council in accordance with Council Procedure Rule 1.1 (vii)-(xiii).		
Corporate Resources Overview & Scrutiny Committee	9/05/19	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	9/05/19	Governance	Council Tax Collection Rates To provide Members with statistical information on the latest Council Tax collection rates, arrear levels and comparisons with other local authorities in Wales.	Operational	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	9/05/19	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee	Operational	
Organisational Change Overview & Scrutiny Committee	13/05/19	Chief Executive's	Aura Leisure and Libraries Progress Review To review progress of Aura since establishment in 2017	Operational	Cabinet Member for Education
Organisational Change Overview & Scrutiny Committee	13/05/19	Streetscene and Transportation	NEWydd Catering and Cleaning Progress Review To review progress of NEWydd since establishment in 2017	Operational	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Organisational Change Overview & Scrutiny Committee	13/05/19	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee	Operational	Not Applicable
Cabinet	14/05/19	Chief Executive's	Parc Adfer Update To provide an update on the progress of construction of the Parc Adfer facility, and on the Partnership's preparations for its Commissioning.	Operational	Cabinet Member for Streetscene and Countryside
Cabinet	14/05/19	Housing and Assets	North East Wales (NEW) Homes Business Plan 2019/2048 To approve the North East Wales (NEW) Homes Business Plan 2019/2048.	Strategic	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	14/05/19	Governance	Flintshire County Council Procurement Strategy To agree the updates to the document and to support the twin aims of increased collaborative contracts with Denbighshire County Council and more local purchasing.	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	14/05/19	Planning, Environment and Economy	Town Centre Regeneration To set out the future approach to regenerating town centres in the County.	Strategic	Cabinet Member for Economic Development
Cabinet	14/05/19	Housing and Assets	Housing Strategy and Action Plan To approve the Housing Strategy and draft Action Plan 2019-24	Strategic	Cabinet Member for Housing
Cabinet	14/05/19	Housing and Assets	Implementation of the Rental Exchange Scheme To consider the implementation of the Rental Exchange	Operational	Deputy Leader of the Council and Cabinet Member for Housing
Education and Youth Overview & Scrutiny Committee	16/05/19	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee	Operational	Not Applicable

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Marleyfield House Expansion progress update To provide members with a progress report in relation to the extension to Marleyfield House Care Home.	Operational	Cabinet Member for Social Services
Environment Overview & Scrutiny Committee	21/05/19	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee	Operational	Not Applicable
Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Annual Directors Report To consider the Annual Directors Report for Social Care Services for 2018 / 19	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Third Sector update Annual review of the social care activities undertaken by the third sector in Flintshire	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Integrated Autism Service To provide members with a progress report of the local implementation of the Integrated Autism Service	Strategic	Cabinet Member for Social Services

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Comments, Compliments and Complaints To report to members the number of complaints received by Social Services during the period 18 – 19 including their broad themes and outcomes and any lessons learned	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	23/05/19	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee	Operational	Not Applicable
Page 101 June					
Audit Committee	5/06/19	Governance	Internal Audit Annual Report To inform Members of the outcome of all audit work carried out during 2018/19 and to give the annual Internal Audit opinion on the standard of internal control, risk management and governance within the Council.	All Report Types	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	5/06/19	Governance	Internal Audit Progress Report 2019/20 To present to the Committee an update on the progress of the Internal Audit Department.	All Report Types	Cabinet Member for Corporate Management and Assets
Audit Committee	5/06/19	Governance	Audit Committee Action Tracking To inform the Committee of the actions resulting from points raised at previous Audit Committee meetings.	All Report Types	Cabinet Member for Corporate Management and Assets
Audit Committee	5/06/19	Governance	Forward Work Programme To consider the Forward Work Programme of the Internal Audit Department.	All Report Types	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	13/06/19	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	
Corporate Resources Overview & Scrutiny Committee	13/06/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Corporate Management and Assets, Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	13/06/19	Chief Executive's	<p>Review of Workforce Pay Model</p> <p>This report provides an overview of the impact of implementing the second year (2019) of the two year National Joint Council (NJC) pay agreement (2018/19-2019/20) using the national model and changes made as part of the maintenance of the Single Status agreement implemented in 2014.</p>	Strategic	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	13/06/19	Overview and Scrutiny	<p>Forward Work Programme</p> <p>To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee</p>	Operational	
Cabinet	18/06/19	Planning, Environment and Economy	<p>Rights of Way Improvement Plan 2018-2028</p> <p>Members are requested to agree the final plan following the statutory 3 month consultation</p>	Operational	Cabinet Member for Streetscene and Countryside

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Flintshire County Council	18/06/19	Chief Executive's	Theatr Clwyd Business Plan 2019-2021 To receive a presentation on the work of the Theatr, based on the business plan.	Strategic	Cabinet Member for Economic Development, Cabinet Member for Education
Flintshire County Council	18/06/19	Governance	Review of the Council's Planning Code of Practice As part of the rolling review of the Constitution, the Standards Committee has recommended updates to the Planning Code of Practice.		
Flintshire County Council	18/06/19	Governance	Officers Code of Conduct As part of the rolling review of the Constitution, the Standards Committee has recommended updates to the Officers Code of Conduct.		
Community and Enterprise Overview & Scrutiny Committee	26/06/19	Housing and Assets	Welfare Reform Update – Universal Credit Roll Out To provide an update on the impact of Welfare Reform on Flintshire residents	Operational	Cabinet Member for Corporate Management and Assets

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	26/06/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Economic Development, Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	26/06/19	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee	Operational	Not Applicable
Education and Youth Overview & Scrutiny Committee	27/06/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Education
Education and Youth Overview & Scrutiny Committee	27/06/19	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee	Operational	Not Applicable

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
July					
Organisational Change Overview & Scrutiny Committee	1/07/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Corporate Management and Assets, Cabinet Member for Education
Organisational Change Overview & Scrutiny Committee	1/07/19	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee	Operational	Not Applicable
Corporate Resources Overview & Scrutiny Committee	11/07/19	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	
Corporate Resources Overview & Scrutiny Committee	11/07/19	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee	Operational	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16/07/19	Chief Executive's	Prudential Indicators - Actual 2018/19 To provide Members with 2018/19 (actual) Prudential Indicator figures as required under the Prudential Code for Capital Finance in Local Authorities (the Prudential Code).	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	16/07/19	Chief Executive's	Capital Programme 2018/19 (Outturn) To provide the outturn capital programme information for 2018/19.	Operational	Leader of the Council and Cabinet Member for Finance
Environment Overview & Scrutiny Committee	16/07/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Planning and Public Protection, Cabinet Member for Streetscene and Countryside

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	16/07/19	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee	Operational	Not Applicable
Social & Health Care Overview & Scrutiny Committee	18/07/19	Social Services	BCUHB & Welsh Ambulance Services NHS To maintain regular meetings and promote partnership working.	All Report Types	Not Applicable
Social & Health Care Overview & Scrutiny Committee	18/07/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	18/07/19	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee	Operational	Not Applicable
August					

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
September					

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